



Construction Code Plan Review Check List

One DeKorte Park Plaza • PO Box 640 • Lyndhurst, New Jersey • 07071

Phone: 201.460.1700 • Fax: 201.372.0161

Website: njsea.com/applications

INFORMATION REQUIRED FOR NJSEA CONSTRUCTION CODE PLAN REVIEW

1. ALL APPLICATIONS

- A. Completed NJSEA Plan Review Application form (two pages).
- B. Three sets of complete construction Plans, foundation, building, electrical, plumbing, fire protection, etc. Plans must be date stamped **"received"** by the local construction office.
- C. All plans, specifications, calculation etc. must be signed and sealed by a New Jersey licensed architect or engineer.
 - i. Plans do not have to be signed and sealed if the job pertains to a single family owner occupied dwelling in which the owner of record has designed and will perform the work him or herself.
 - ii. Plans do not have to be signed and sealed if the Chief Plan Examiner deems work to be "minor in nature."
- D. Copy of applicable UCC Subcode Technical Sections (Building, Fire, Plumbing, Electrical, Elevator)
- E. NJSEA plan review fee paid in full

2. BUILDING SUBCODE- International Building Code/2015 New Jersey Edition, International Mechanical Code/2015, and International Residential Code/2015 New Jersey Version

- A. Signed and sealed soils report and foundation design recommendations
- B. Complete signed & sealed structural drawings and calculations
 - i. Live loads, dead loads, wind and earthquake calculations, etc.
- C. Complete signed & sealed building plans, including;
 - i. Use group(s)
 - ii. Construction classification
 - iii. Occupancy loads
 - iv. Means of egress
 - v. Barrier free design specs
 - vi. Fire resistive construction, (with U.L. or other approval agency design specs)
 - vii. Special occupancy requirements
 - viii. Energy code conformance calculation

3. ELECTRICAL SUBCODE- National Electric Code (NJPA 70/2014)

- A. Complete signed and sealed electrical plans, includes:
 - i. Lighting panel schedule
 - ii. Power panel schedule
 - iii. Electrical legend
 - iv. Description of circuits, wire and conduit sizes
 - v. Exit lights and emergency egress lights
 - vi. Smoke detectors, alarms and alarm panel location.
 - vii. Panel size- voltage amperage and interrupting rating.
 - viii. Motors, location and horse power size.
 - ix. Lighting, switch & receptacle locations
 - x. Service grounding diagram and available fault current.
 - xi. Location and size of overhead or underground service



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4. PLUMBING SUBCODE- National Standard Plumbing Code/2009

- A. Completed Plumbing Subcode Application, (copy from local municipality)
- B. Complete signed and sealed plumbing plans, include;
 - i. Floor plan
 - ii. Fixtures with pipe sizes
 - iii. Isometric with pipe sizes
 - iv. Barrier free design specifications

5. FIRE PROTECTION SUBCODE- International Fire Prevention Code

- A. Completed Fire Protection Subcode Application, (copy from local municipality)
- B. Complete signed and sealed fire protection plans, include;
 - i. Working Drawings
 - ii. Hydraulic Calculations (except where pipe schedule is permitted)

6. ELEVATOR SUBCODE

Contact Joseph Delgrosso, Municipal Inspection Corp.

Phone: 201.437.6327

Fax: 201.437.3876

Email: jd.micinspect@yahoo.com

NOTE: This outline is to be used as a general guide only. Other information may be required, depending upon the specifics of individual jobs and as per the New Jersey State Uniform Construction Code requirements.

For the latest code edition in use see the following web site: <http://nj.gov/dca/divisions/codes/codreg/>