

REQUEST FOR PROPOSALS
FOR
INSURANCE BROKERAGE SERVICES



**NEW JERSEY SPORTS AND EXPOSITION
AUTHORITY**

Issue Date: MAY 03, 2016

Due Date: JUNE 01, 2016

If RFP is downloaded from NJSEA website, email Ed.Bulmer@njmeadowlands.gov with contact name, address, phone number and email to be put on updated list of potential bidders.

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ATTACHMENTS

- Attachment A - List of Locations Schedule
- Attachment B - Schedule of Insurance

PUBLIC NOTICE
REQUEST FOR PROPOSAL
INSURANCE BROKERAGE SERVICES
June 01, 2016

PLEASE TAKE NOTICE that on May 03, 2016 the New Jersey Sports and Exposition Authority will issue a Request for Proposal (“RFP”) to obtain Insurance Brokerage Services.

Proposals will be received at the above address until 2:00 PM, prevailing time, on June 01, 2016. Proposals will not be accepted after the above time and date.

The Request for Proposal for these services will be available on the NJSEA website at www.njsea.com/njmc/land/public-notice.html and at the offices of the NJSEA located at One DeKorte Park Plaza, Lyndhurst, NJ starting at 10:00 AM on May 03, 2016.

The attention of all bidders is particularly called to the New Jersey State Requirements regarding business registration. Pursuant to P.L. 2004, c.57, vendors must provide proof of valid business registration with the Division of Revenue in the Department of Treasury. Such proof must be submitted concurrently with the proposal.

The NJSEA reserves the right to reject any and all proposals and, so far as permitted by law, to waive any irregularity or informality with respect to any proposal. The NJSEA further reserves the right to make such investigations as it deems necessary as to the qualifications of any and all firms submitting proposals. In the event that all proposals are rejected, the NJSEA reserves the right to re-solicit proposals.

Equal Employment Opportunities Requirement – Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

If accommodations are needed under the Americans with Disabilities Act, contact Rosanne Sireci, Human Resources, at 201-460-3725. If there are any questions concerning the RFP Documents, contact Edward H. Bulmer (201) 460-3721 or email: ed.bulmer@njmeadowlands.gov.

This document is a Request for Proposal (“RFP”) for Insurance Brokerage Services for the New Jersey Sports and Exposition Authority

Please submit one original and (5) five copies of your proposal no later than 2:00 p.m. on June 01, 2016 to:

The New Jersey Sports and Exposition Authority
One DeKorte Park Plaza
Lyndhurst, New Jersey 07071
Attn: Edward H. Bulmer
Deputy Director of Finance /Assistant CFO
201-460-3721
Ed.bulmer@njmeadowlands.gov

I. INTRODUCTION

The New Jersey Sports and Exposition Authority (“NJSEA”) is seeking proposals for an insurance broker to research the insurance marketplace for coverage in the following areas:

- Commercial Package (General Liability; Automobile);
- Directors & Officers (incl. Employment Practices, Fiduciary, Crime, Workplace Violence Employed Lawyers Liability, Entity Liability);
- Property Coverage;
- Umbrella Liability;
- Pollution Legal Liability
- Fine Arts

The initial contract term desired is for a period of three (3) years, with an option to renew for an additional two (2) years in one (1) year increments. Proposals are to be submitted on a fee for services basis only.

Contact with NJSEA personnel in connection with this RFP may not be made other than as specified in this RFP. Unauthorized contact of any NJSEA personnel may be cause for rejection of a bid.

II. STATEMENT OF WORK

The NJSEA is requesting insurance consulting and brokerage services to assist in the acquisition of property and casualty insurance coverage (See Attachment A, List of Locations Schedule). Brokerage and consulting services must be provided for annual policy renewals and on an as needed basis. The selected broker must provide a thorough renewal presentation each year with policy recommendations to include an analysis of available alternatives in consideration of the NJSEA’s exposures. Brokerage services must also include market research, policy endorsements, certificates of insurance, and coverage consultation on NJSEA claims. Broker would also advise on a continuing basis and in a timely manner of any and all significant matters and developments regarding the process of carrier service issues. Brokers are required to select coverage that will allow the NJSEA to participate in the selection of counsel in the event of litigation.

A general summary of insurance coverage for 2016 – 2017 follows (See Attachment B for specifics):

Coverage	Carrier	Limit
General Liability Auto and Inland Marine; Public Officials (D&O)	Philadelphia Indemnity Darwin National	Various (see Attach. B) \$ 1,000,000
Umbrella Excess Liability	Philadelphia Indemnity	\$ 20,000,000
Pollution Legal Liability	ACE American Insur. Co.	\$ 10,000,000
Property Coverage	Lexington	\$ 300,000,000
Fine Arts	Gallagher	\$ 545,150

III. GENERAL INFORMATION

The submission requirements for this RFP are set forth below. A proposal shall constitute an irrevocable offer for 60 business days following the deadline for its submission. Reference to a certain number of days in this RFP shall mean business days unless otherwise specified.

A. Submission Requirements

To be considered responsive, a proposal must contain the following, referenced by number and in the order below:

1. State the name of the insurance agency or brokerage firm, address, telephone number and contact person for the proposal submission. List statewide offices. Identify the office from which the NJSEA account would be serviced. Provide a brief description of the history and organization of the bidder's firm, and of any proposed subcontractor.
2. Describe your firm's internal organization and the manner in which services will be furnished to NJSEA. Include and identify those services, which may not be available in the local office but are available from your firm and how you will access those services. Provide an example of the structure of servicing a current account similar to the NJSEA.
3. Copies of business licenses, professional certifications or other credentials, together with evidence that bidder, if a corporation, is in good standing and qualified to conduct business in New Jersey.
4. The most recent year's annual reports, or comparable document, including detailed current profit and loss, assets and liabilities, and other relevant financial data.
5. Identify the account team structure your firm would use on the NJSEA account. List the names of the proposed account service team and describe each member's service role. Include at least two qualified individuals from your firm having a minimum of five years experience in public agency accounts who would be assigned to work directly with the NJSEA account. List any designations (CPCU, CIC or ARM). Identify the staff person who will be the day-to-day contact for the NJSEA. Attach resumes for the service team members describing their

qualifications including credentials, experience, responsibilities, and specifically, work on similar engagements.

6. References with contact information from organizations that have used bidder's services for similar services within the last 12-18 months.
7. Describe the steps you would take in reviewing the NJSEA's current insurance program and designing changes to the program. Include specific techniques and procedures your firm may use to assist in identifying current and anticipated new exposures to loss.
8. A detailed cost proposal, including any travel costs and other expenses. As the NJSEA may award a contract based on the initial offer, a bidder should make its initial offer on the most favorable terms available. **Include broker service compensation on the basis of fee for service.**
9. A written acknowledgement of the acceptance of the Contracting Requirements set forth in Section IV of this RFP. Specific terms may be reserved for future negotiation, but must be clearly identified and reasons given for the reservation.
10. A copy of the firms' Business Registration Certificate and the following completed forms attached hereto as Section V:
 - Fee Proposal
 - Bidder's Disclosure
 - Non-Collusion Affidavit
 - Bidder's Affidavit of Authorization
 - Notice of Setoff for State Taxes
 - Experience Affidavit
 - Moral Integrity Affidavit
 - Corporate Resolution
 - Disclosure Form
 - Public Law 2005, Chapter 51 and Executive Order 117
 - Public Law 2005, Chapter 271
 - Ownership Disclosure Form
 - Disclosure of Investments in Iran
 - MacBride Principles Form

Proposals are to be submitted in a sealed envelope/container clearly marked "Proposal – NJSEA Insurance Brokerage Services", along with the name, address and telephone number of the proposer and the bid opening date. One original and five copies must be submitted to:

New Jersey Sports and Exposition Authority
One DeKorte Park Plaza
Lyndhurst, NJ 07071
Attn: Edward H. Bulmer
Deputy Director of Finance/Assistant CFO

The vendor shall make no other distribution of the proposals. Proposals, which fail to address each of the submission requirements above, may be deemed non-responsive and will not be further considered.

B. State Treasurer Review

The State Treasurer or his designee shall review the Disclosures submitted pursuant to this section, as well as any other pertinent information concerning the contributions or reports thereof by the intended awardee, prior to award, or during the term of the contract, by the contractor. If the State Treasurer determines that any contribution or action by the contractor constitutes a breach of contract that poses a conflict of interest in the awarding of the contract under this solicitation, the State Treasurer shall disqualify the Business Entity from award of such contract.

C. Requirements of Public Law 2005, Chapter 51, N.J.S.A. 19:44A-20.13-25 (Formerly Executive Order 134) and Executive Order 117 (2008)

In order to safeguard the integrity of State government procurement by imposing restrictions to insulate the negotiation and award of State contracts from political contributions that pose the risk of improper influence, purchase of access, or the appearance thereof, then-Governor James E. McGreevey issued Executive Order 134 on September 22, 2004. To this end, Executive Order 134 prohibited State departments, agencies and authorities from entering into contracts exceeding \$17,500 with individuals or entities that made certain political contributions. Executive Order 134 was superseded by Public Law 2005, c. 51, which was signed into law on March 22, 2005 ("Chapter 51").

On September 24, 2008, Governor Jon S. Corzine issued Executive Order No. 117 ("E.O. 117"), which is designed to enhance New Jersey's efforts to protect the integrity of procurement decisions and increase the public's confidence in government. The Executive Order builds upon the provisions of Chapter 51.

Pursuant to the requirements of this Legislation, the terms and conditions set forth in this section are material terms of any contract resulting from this RFP:

Definitions

For the purpose of this section, the following shall be defined as follows:

a) Reportable Contributions -- contributions, including in-kind contributions, in excess of \$300.00 in the aggregate per election made to or received by a candidate committee, joint candidates committee, or political committee; or per calendar year made to or received by a political party committee, legislative leadership committee, or continuing political committee.

b) Business Entity – means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of New

Jersey or any other state or foreign jurisdiction. The definition also includes (i) if a business entity is a for-profit corporation, any officer of the corporation and any other person or business entity that owns or controls 10% or more of the stock of the corporation; (ii) if a business entity is a professional corporation, any shareholder or officer; (iii) if a business entity is a general partnership, limited partnership or limited liability partnership, any partner; (iv) if a business entity is a sole proprietorship, the proprietor; (v) if the business entity is any other form of entity organized under the laws of New Jersey or any other state or foreign jurisdiction, any principal, officer or partner thereof; (vi) any subsidiaries directly or indirectly controlled by the business entity; (vii) any political organization organized under 26 U.S.C.A. § 527 that is directly or indirectly controlled by the business entity, other than a candidate committee, election fund, or political party committee; and (viii) with respect to an individual who is included within the definition of "business entity," that individual's spouse or civil union partner and any child residing with that person. Contributions made by a spouse, civil union partner or resident child to a candidate for whom the contributor is eligible to vote or to a political party committee within whose jurisdiction the contributor resides are permitted.

c) Officer -- a president, vice-president with senior management responsibility, secretary, treasurer, chief executive officer, or chief financial officer of a corporation or any person routinely performing such functions for a corporation. Please note that officers of non-profit entities are excluded from this definition.

d) Partner -- one of two or more natural persons or other entities, including a corporation, who or which are joint owners of and carry on a business for profit, and which business is organized under the laws of this State or any other state or foreign jurisdiction, as a general partnership, limited partnership, limited liability partnership, limited liability company, limited partnership association, or other such form of business organization.

Breach of Terms of the Legislation

It shall be a breach of the terms of the contract for the Business Entity to (i) make or solicit a contribution in violation of the Legislation, (ii) knowingly conceal or misrepresent a contribution given or received; (iii) make or solicit contributions through intermediaries for the purpose of concealing or misrepresenting the source of the contribution; (iv) make or solicit any contribution on the condition or with the agreement that it will be contributed to a campaign committee or any candidate or holder of the public office of Governor, or to any State or county party committee; (v) engage or employ a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any contribution, which if made or solicited by the business entity itself, would subject that entity to the restrictions of the Legislation; (vi) fund contributions made by third parties, including consultants, attorneys, family members, and employees; (vii) engage in any exchange of contributions to circumvent the intent of the Legislation; or (viii) directly or indirectly through or by any other person or means, do any act which would subject that entity to the restrictions of the Legislation.

Certification and Disclosure Requirements

a) The State shall not enter into a contract to procure from any Business Entity services or any material, supplies or equipment, or to acquire, sell or lease any land or building, where

the value of the transaction exceeds \$17,500, if that Business Entity has solicited or made any contribution of money, or pledge of contribution, including in-kind contributions, to a candidate committee and/or election fund of any candidate for or holder of the public office of Governor or Lieutenant Governor, to any State, county, municipal political party committee, or to any legislative leadership committee during certain specified time periods.

b) Prior to awarding any contract or agreement to any Business Entity, the Business Entity proposed as the intended awardee of the contract shall submit the Certification and Disclosure form, certifying that no contributions prohibited by either Chapter 51 or Executive Order 117 have been made by the Business Entity and reporting all contributions the Business Entity made during the preceding four years to any political organization organized under 26 U.S.C.527 of the Internal Revenue Code that also meets the definition of a "continuing political committee" within the mean of N.J.S.A. 19:44A-3(n) and N.J.A.C. 19:25-1.7. The required form and instructions, available for review on the Purchase Bureau website at <http://www.state.nj.us/treasury/purchase/forms.shtml#eo134>, shall be provided to the intended awardee for completion and submission to the Purchase Bureau with the Notice of Intent to Award. Upon receipt of a Notice of Intent to Award a Contract, the intended awardee shall submit to the Division, in care of the Purchase Bureau Buyer, the Certification and Disclosure(s) within five (5) business days of the State's request. Failure to submit the required forms will preclude award of a contract under this RFP, as well as future contract opportunities.

c) Further, the Contractor is required, on a continuing basis, to report any contributions it makes during the term of the contract, and any extension(s) thereof, at the time any such contribution is made. The required form and instructions, available for review on the Purchase Bureau website at <http://www.state.nj.us/treasury/purchase/forms.shtml#eo134> shall be provided to the intended awardee with the Notice of Intent to Award.

Additional Disclosure Requirement of P.L. 2005, C. 271

Contractor is advised of its responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement NJSEA (ELEC), pursuant to P.L. 2005, c. 271, section 3 if the contractor receives contracts in excess of \$50,000 from a public entity in a calendar year. It is the contractor's responsibility to determine if filing is necessary. Failure to so file can result in the imposition of financial penalties by ELEC. Additional information about this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

D. Business Registration

Effective September 1, 2004, pursuant to an amendment to N.J.S.A. 52:32-44, State and local entities (including the NJSEA) are prohibited from entering into a contract unless the contractor has provided a copy of its business registration certificate (or interim registration) as part of its proposal submission. Information concerning business registration may be obtained at the Division of Revenue website: <http://www.state.nj.us/treasury/revenue>

As mandated by this Request for Proposal, failure to submit a copy of the Business Registration Certificate will be cause for rejection of the proposal.

E. Affirmative Action

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided to the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31 et seq.** as amended and supplemented from time to time and the Americans with Disabilities act.

The contractor or subcontractor agrees to make good faith efforts _to meet targeted county employment goals determined by the Division, pursuant to **N.J.A.C. 17:27-5.2.**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report
- Employee Information Report Form AA302

The Contractor and its subcontractor shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant **to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

F. Rejection of Proposals

The NJSEA reserves the right in its sole discretion to reject any or all proposals in whole or in part, without incurring any cost or liability whatsoever. All proposals will be reviewed for completeness of the submission requirements. If a proposal fails to meet a material requirement of the RFP, or if it is incomplete or contains irregularities, the proposal may be rejected. A deviation is material to the extent that a proposal is not in substantial accord with RFP requirements.

Immaterial deviations may cause a bid to be rejected. The NJSEA may or may not waive an immaterial deviation or defect in a proposal. The NJSEA's waiver of an immaterial deviation or defect shall in no way modify the RFP or excuse a bidder from full compliance with the RFP requirements.

Proposals that contain false or misleading statements may be rejected if in the NJSEA's opinion the information was intended to mislead the NJSEA regarding the evaluation of the proposals or the requirements of the RFP.

G. Evaluation Process and Highest Scored Bidder (“HSB”)

Proposals will be evaluated based on “price and other factors.” An evaluation team will review in detail all proposals that are received to determine the Highest Scored Bidder (“HSB”).

The NJSEA reserves the right to determine the suitability of proposals on the basis of a proposal's meeting administrative requirements, technical requirements, the review team's assessment of the quality and performance of the equipment and services proposed, and cost.

During the evaluation process, the NJSEA may require a bidder's representative to answer questions with regard to the proposal and/or require certain bidders to make a formal presentation to the evaluation team.

The following criteria will be used in reviewing and comparing the proposals and in determining the HSB. The weight to be assigned to each criterion appears following each item.

1. Responsiveness of the proposal to the submission requirements set forth in the RFP (10%).
2. Agreement with the NJSEA's contracting requirements (10%).
3. The technical ability, capacity, and flexibility of the bidder to perform the contract in a timely manner and on budget, as verified by, e.g., the quality of any demonstration, client references, demonstrated success in projects with similar requirements and any other contracts with the NJSEA (30%).
4. The financial viability of the bidder as evidenced by standard financial reports (10%).
5. The total cost of the proposal solution (40%).

H. Award and Execution of Contract

The evaluation team will select a winning proposal subject to approvals granted by the Board of Commissioners. Subject to the NJSEA's right to reject any or all proposals, the HSB will be awarded the contract. Final selection and award will be made on July 14, 2016. Written notice will be sent immediately thereafter to all bidders of the NJSEA's intention to award the contract to the HSB. Upon selection, the NJSEA and the selected Broker will enter into good faith negotiations on a contract containing, without limitation, the Statement of Work and Contracting Requirements sections below.

No contract or agreement, express or implied, shall exist or be binding on the NJSEA before the execution of a written contract by both parties. If agreement on the terms of such a contract cannot be reached after a period deemed reasonable by the NJSEA in its sole discretion, the NJSEA may enter into negotiations and sign a contract with any other bidder who submitted timely, responsive and responsible proposals to this RFP.

Questions regarding the NJSEA's award of any business on the basis of proposals submitted in response to the RFP, or on any other matter in connection with the selection process, should be addressed in writing to Edward H. Bulmer, Deputy Director of Finance/Assistant CFO, at ed.bulmer@njmeadowlands.gov.

Where written notice is required in this RFP, the notice must be sent by U.S. mail and either facsimile or e-mail.

I. Errors in the RFP

If a bidder discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, the bidder should immediately provide the NJSEA with written notice of the problem and request that the RFP be clarified or modified.

If prior to the date fixed for submissions, a bidder knows of or should have known of an error in the RFP but fails to notify the NJSEA of the error, the bidder shall bid at its own risk, and if, awarded the contract, shall not be entitled to additional compensation or time by reason of the error or its later correction.

J. Questions Regarding the RFP

Questions regarding the RFP may be addressed in writing to E. H. Bulmer at ed.bulmer@njmeadowlands.gov. All questions must be submitted no later than 8 business days prior to the date for submission of proposals. Questions and answers regarding the RFP may be shared with all bidders known to be interested in submitting a proposal.

K. Addenda

Any modifications or revisions to any part of this RFP will be made via addenda issued by the NJSEA. Addenda shall be posted on the public notice section of the NJSEA's website and will be distributed, via email, to the bidders who have notified the NJSEA that they wish to be added to the distribution list for this procurement.

L. Withdrawal and Resubmission/Modification of Proposals

A proposal may be withdrawn at any time prior to the deadline for submitting proposals by notifying the NJSEA in writing of its withdrawal. The notice must be signed by the bidder. The bidder may thereafter submit a new or modified proposal, provided that it is received at the NJSEA no later than the deadline. Modification offered in any other manner, oral or written, will not be considered. Proposals cannot be changed after the deadline.

M. Disposition of Materials

All materials submitted in response to an RFP will become the property of the NJSEA and will be returned only at the NJSEA's option and at the expense of the bidder. One copy of each proposal will be retained for official files and become a public record. Specific limited

pages of a proposal, not including proposed cost and compensation, may be marked as proprietary and confidential. The bidder's consent will be requested before release of such pages to non-NJSEA personnel. By submitting a proposal, a bidder agrees to these terms and waives any right to pursue a cause of action for damages incurred as a result of the release of any information contained in a proposal.

IV. CONTRACTING REQUIREMENTS

Upon selection of a Broker, the terms set forth in this RFP are to be embodied in a definitive agreement containing such additional covenants and other provisions as may be mutually acceptable.

The NJSEA contemplates that, in addition to the terms described above in this RFP, final agreement between the NJSEA and the selected Broker will include, without limitation, the following terms. Submission of a proposal shall constitute agreement to contract on these terms, except for any term specifically reserved in the proposal for future negotiation.

A. Time of Essence

Time is of the essence with respect to Broker's performance of the services and equipment to be provided in the final agreement.

B. Warranties and Representations

Broker will warrant and represent that it possesses such expertise, experience and resources to perform the scope of services required in a diligent, timely and professional manner consistent with the standards of the industry. Broker will supply at all times an adequate number of well-qualified personnel to perform the work. Broker will provide a contact person available and authorized to remedy any non-conformity with this warranty.

C. Indemnification

The Broker selected pursuant to this RFP shall indemnify, defend, and hold harmless the NJSEA and its members, officers and employees against any claim arising out of or resulting from performance of the vendor's services contemplated by this RFP.

D. Insurance Obligations of Broker

The selected Consultant shall be required to furnish the NJSEA with satisfactory proof that it has obtained the insurance described below from insurance companies or underwriters satisfactory to the NJSEA. The Consultant shall keep such insurance in force until each and every obligation assumed under the Contract has been fully and satisfactorily performed.

The selected Consultant shall be required to furnish to the NJSEA certificates for the

following types of insurance showing the type, amount, and class of operations insured, and the effective and expiration dates of the policies.

1. **Professional Liability Insurance** - shall be maintained during the course of this agreement. Said insurance shall consist of an errors and omissions policy in the amount of one million dollars (\$1,000,000). The Consultant shall pay any policy deductibles. Any and all subcontractors also must maintain insurance to cover their work associated with the project or alternatively such subcontractors must be insured under the policy of the consultant.
2. **Compensation Insurance** - coverage "B", as required by state law for all employees who will be engaged in the work associated with this Contract. The Consultant shall require all subcontractors to provide similar workmen's compensation insurance for all of their employees, unless those employees are covered under the Consultant's insurance. If any employees engaged in hazardous work under this Contract are not protected under the workmen's compensation statute; the Consultant (and any subcontractors) shall also provide adequate employer's liability insurance protection of those employees.

All insurance certificates shall stipulate that the insurance will not be changed or canceled without giving at least 60 days written notice to the NJSEA by certified mail.

The Broker will deliver to the NJSEA's offices at One DeKorte Park Plaza, Lyndhurst, NJ 07071 – Attn: Edward H. Bulmer, Deputy Director of Finance/Assistant CFO, true and correct copies of its insurance policies required above, and certificates of such insurance within seven (7) days of the execution of this agreement.

E. Termination

1. **Termination.** The agreement may be terminated by the NJSEA, in its sole and complete discretion, upon thirty (30) days written notice to Broker. In the event of termination pursuant to this section, the Broker's sole compensation will be for that portion of services performed or goods delivered up to the date of termination, together with reimbursable expenses, if any then due. Broker will not be paid for any services, goods or reimbursable expenses associated with any work or service not specifically authorized by the NJSEA.
2. **Authorization of Funds.** It is understood that if the term of this agreement extends into fiscal year(s) subsequent to that in which it is signed, its continuation is contingent upon the NJSEA Board of Commissioners authorizing NJSEA funding at not less than the current level. If the NJSEA funding level is reduced and sufficient funds are not so authorized, the parties mutually agree that the contract may be terminated or amended as appropriate in response to the reduction in funding. If the agreement is terminated, Contractor agrees to take back any affected equipment, products, software, or hardware furnished under this contract, or terminate any services, and relieve the NJSEA of any further obligation, except for the NJSEA's

obligation to pay for services already performed pursuant to this agreement.

3. **Default by Broker.** This agreement may be terminated by the NJSEA upon thirty (30) days written notice to the Broker in the event the Broker is in default under any of its provisions. In the event this agreement is terminated due to the default by the Broker, the Broker will not be entitled to receive any compensation for services performed or for any reimbursable expenses incurred, and the NJSEA will have the right to have the services completed by other parties and the Broker will reimburse the NJSEA for the actual costs to complete the services in excess of the balance of the fee and reimbursable expenses, if any, provided for in this agreement. Any such act by the NJSEA will not be deemed a waiver of any other right or remedy of the NJSEA, including, without limitation, the NJSEA's right to consequential damages caused directly or indirectly by the Broker's default.

F. Confidentiality and Publicity

Broker will retain all confidential information provided by the NJSEA in the strictest confidence and will neither use it nor disclose it to anyone other than employees requiring the information to perform services under this agreement without the prior written consent of the NJSEA. The NJSEA retains the right to enjoin any unauthorized disclosure in an appropriate court of law. Broker will not issue any public announcements concerning the NJSEA without the prior written consent of the NJSEA.

G. Compliance with Laws

Broker agrees to comply with all applicable federal, state, and local laws and regulations.

H. Assignment/Subcontracting

1. Assignment. Broker will not assign or transfer its interest, in whole or in part, under this agreement, without the written consent of the NJSEA, which consent may be granted or withheld in the sole and absolute discretion of the NJSEA.
2. Subcontracting. Broker may not subcontract.

I. Conflict of Interest

Broker understands and acknowledges that the NJSEA is a public corporation subject to government mandated conflict of interest provisions. These provisions concern, among other things, accepting gifts or gratuities from potential contracting entities and contracting with entities owned or controlled by the NJSEA, certain persons associated with the NJSEA, or its employees. With this understanding, Broker agrees not to take any action, which creates a situation which would or which could appear to result in violation of the conflict of interest code provisions by any NJSEA employee.

J. Independent Contractor Status

It is the express intention of both parties that Broker be an independent contractor and not an employee, agent, joint venturer or partner of the NJSEA. Nothing in the Agreement will be interpreted or construed as creating or establishing the relationship of employer and employee between the NJSEA and Broker or any employee, subcontractor or agent of Broker.

K. General Provisions

1. **Governing Law.** The laws of the State of New Jersey will govern the Agreement, without giving effect to its principles of conflict of laws.
2. **Audit.** Broker agrees that the NJSEA or its designee shall have the right to review and copy any financial records and supporting documentation pertaining to the performance of this Agreement. Broker agrees to maintain such financial records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Broker agrees to allow the NJSEA or its designee access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Broker agrees to include a similar right of the NJSEA or its designee to audit records and interview staff in any subcontract related to performance of this Agreement.
3. **License.** In those instances where required, the Broker represents and warrants that the Broker holds a license, permit or special license to perform the services pursuant to this agreement, as required by law, or employs or works under the general supervision of the holder of such license, permit or special license and shall keep and maintain all such licenses, permits or special licenses in good standing and in full force and effect at all times while the Broker is performing the services pursuant to the agreement.

L. NOTICE OF SETOFF FOR STATE TAXES

1. Pursuant to N.J.S.A. 54:49-19, if the Contractor is entitled to payment under the Contract at the same time as it is indebted for any State Tax (or is otherwise indebted to the State), the NJSEA may set off that payment by the amount owed.
2. The Bidder shall certify acknowledgement of this by completing the form contained in the BID FORMS.

M. NEW JERSEY PROMPT PAYMENT ACT

The New Jersey Prompt Payment Act (N.J.S.A. 52:32-32 et seq.) requires state agencies to pay for goods and services within sixty (60) days of the agency's receipt of a properly executed State Payment Voucher or within sixty (60) days of the receipt and acceptance of goods and services, whichever is later. Properly executed performance security, when required, must be received by the state prior to processing any payments for goods and services accepted by state agencies. Interest will be paid on delinquent accounts at a rate established by the State Treasurer. Interest will not be paid until it exceeds \$5.00 per properly executed invoice.

SECTION V
BID FORMS

**State of New Jersey
New Jersey Sports and Exposition Authority**

Submittal Form

TO: New Jersey Sports and Exposition Authority

RE: Insurance Brokerage Services

This Submittal will not be accepted after **2:00 pm on June 1, 2016.** The Respondent agrees that this Submittal will not be withdrawn for a period of sixty (60) calendar days after the closing time for receipt of Submittals.

_____, the Respondent presenting this Submittal, hereby proposes and agrees to furnish all labor, equipment, materials, tools, and services necessary to perform all work.

The following documents are included with this Submittal Form:

- Fee Proposal
- Business Registration Certificate
- Bidder's Disclosure Form
- Non-Collusion Affidavit
- Bidder's Affidavit of Authorization
- Notice of Setoff for State Taxes
- Experience Affidavit
- Moral Integrity Affidavit
- Corporate Resolution Form
- Disclosure Form
- Public Law 2005, Chapter 51 and Executive Order 117
- Public Law 2005, Chapter 271
- Ownership Disclosure Form
- Disclosure of Investment Activities in Iran
- MacBride Principles Form

The Respondent declares that this Submittal is made without connection to any other person or persons making a submittal for the same work and is, in all respects, fair and without collusion or fraud.

The Respondent understands that the NJSEA reserves the right to reject any or all Submittals, or to waive any informality or technicality in any Submittal, in the interest of the NJSEA.

If a Corporation:

Typed Name of Corporation: _____

Typed Business Address: _____

Typed Telephone Number: _____

Incorporated under the laws of the State of _____
(if not New Jersey, then Respondent has enclosed authorization to do business in New Jersey).

I am authorized and hereby do sign this Submittal: (signature below)

Typed Name of Signer: _____

Typed Title of Signer: _____

Typed Name of President: _____

Typed Name of Secretary: _____

Typed Name of Treasurer: _____

(Affix Corporate Seal)

Dated: _____

If a Partnership, Individual, or Non-Incorporated Organization:

Typed Name of Company: _____

Typed Address: _____

Typed Telephone Number: _____

I am authorized and hereby do sign this Submittal: (signature below)

Typed Name of Signer: _____

Typed Title of Signer: _____

Dated: _____

**NON-COLLUSION AFFIDAVIT FOR
NJSEA INSURANCE BROKERAGE SERVICES RFP**

State of _____

SS:

County of _____

I, _____ (NAME), of the municipality of _____

in the County of _____ and the State of _____, of full age, being
duly sworn to the law, on my oath depose and say that :

I am the _____ (TITLE) of (COMPANY) _____,
the Bidder making the Bid for this Contract;

I execute the said Bid with full authority to do so;

The Bidder has not directly or indirectly entered into any agreement, participated in any
collusion or otherwise taken any action to restrain free, competitive bidding in
connection with the above named Project; and,

All statements contained in said Bid, and in this affidavit, are true, correct, and made
with the full knowledge that the New Jersey Sports and Exposition Authority relies upon
the truth of the statements contained in the Bid and this affidavit in awarding the
Contract for the Project.

I further warrant that no person or selling agency has been employed or retained to
solicit or secure such Contract upon an agreement or understanding for a NJSEA, percentage, brokerage or contingent fee,
except bona fide employees or bona fide established commercial or selling agencies maintained
by

Signature

(N.J.S.A. 52:34-15)

Subscribed and sworn to
before me this _____ day
of _____ 20____.

(Notary Public)
My Commission expires on _____

**BIDDER'S AFFIDAVIT OF AUTHORIZATION
For
NJSEA INSURANCE BROKERAGE SERVICES RFP**

State of _____

ss:

County of _____

_____ (Name of Bidder), being duly sworn, deposes and says that:

- he/she resides at _____;
- he/she is the _____ (Title) who signed the Bid Forms for this RFP;
- he/she is duly authorized to sign, and that the Bid is a true offer of the Bidder, and the seal attached is the seal of the Bidder; and,
- all the declarations and statements contained in the Bid are true to the best of his/her knowledge and belief.

(Signature)

(Typed Name)

Subscribed and sworn to
before me this ____ day
of _____ 20__.

(Notary Public)

My Commission expires _____, 20__

STATE OF NEW JERSEY
NEW JERSEY SPORTS AND EXPOSITION AUTHORITY

**NOTICE TO ALL BIDDERS OF SET-OFF FOR STATE TAX FOR CONTRACT WITH
NEW JERSEY SPORTS AND EXPOSITION**

Please be advised that , pursuant to P.L., 1995 c. 159, effective January 1, 1996, and notwithstanding any provisions of the law to the contrary, whenever any taxpayer, partnership of S corporation under contract to provide goods and services or construction projects to the state of New Jersey or its agencies or instrumentalities, including the legislative and judicial branches of State government, is entitled to payment for those goods or services at the same time a taxpayer, partner or shareholder of that entity is indebted for any State tax, the Director of the Division of Taxation shall seek to set off that taxpayer's or shareholder's share of the payment due the taxpayer, partnership or S. corporation. The amount of the set off shall not allow for the deduction of expenses or other deductions which might be attributable to the taxpayer, partner or shareholder subject to set-off under this act.

The Director of the Division of Taxation shall give notice of the set-off to the taxpayer and provide an opportunity for a hearing within 30 days of such notice under the procedures for protest established under R.S. 54:49-18. No requests for conference, protest, or subsequent appeal to the Tax Court from any protest under this section shall stay the collection of the indebtedness. Interest that may be payable to the State, pursuant to P.L. 1987, c. 184 (c. 52:32-32 et seq). to the taxpayer shall be stayed.

"I HAVE BEEN ADVISED OF THIS NOTICE"

Company: _____

Signature: _____

Print or Type Name of Signer: _____

Print or Type Title of Signer: _____

Date: _____

**EXPERIENCE AFFIDAVIT
For
NJSEA INSURANCE BROKERAGE SERVICES RFP**

The Bidder shall state below, or on sheets to be attached, at least (3) projects he has completed which were similar to this Contract, and during which the products specified herein were used. The information required below shall include the title of the contract; the owner's name, address, and telephone number; and the dollar value of work completed. This information will assist the NEW JERSEY SPORTS AND EXPOSITION AUTHORITY in judging the Bidder's experience, skill, and business standing.

The undersigned is (an Individual, a Partnership, a Corporation) under the laws of the State of _____, and having principal offices at

(Signed) _____

(Address) _____

(Date) _____ 20_____

NEW JERSEY SPORTS AND EXPOSITION AUTHORITY

MORAL INTEGRITY AFFIDAVIT FOR NJSEA BROKERAGE INSURANCE SERVICES RFP

State of _____

ss:

County of _____

I, _____,

the (TITLE) _____,

of (COMPANY) _____,

herinafter called the Bidder, being first duly sworn; deposes and says that:

1. The Bidder has submitted the Bid regarding this Contract with the New Jersey Sports and Exposition Authority on _____.

2. The Bidder wishes to demonstrate moral integrity to the satisfaction of the New Jersey Sports and Exposition Authority.

3. As of the date of signing this Affidavit, neither the Bidder, nor any of his owners, officers, or directors are involved in any federal, state or other governmental investigations concerning criminal or quasi-criminal violations, except as follows (if none, so state):

_____.

4. Neither the Bidder nor any of his owners, officers or directors have ever committed any violation of a federal or state or quasi-criminal statute, except as follows (if none, so state):

_____.

5. The State of incorporation of the Bidder is: _____.

6. If the answer to question #5 is a state other than New Jersey, that the Bidder has received from the Secretary of the State of New Jersey, a certification authorizing the corporation to conduct business in New Jersey.

MORAL INTEGRITY AFFIDAVIT (CONTINUED)

7. The names and addresses of the principals, shareholders and officers of the Bidder are as follows:

(Use additional sheet if required)

8. He is personally acquainted with the operations of the Bidder, has full knowledge of the factual basis comprising the contents of this Affidavit; and that the contents are true.

9. This Affidavit is made to the New Jersey Sports and Exposition Authority to accept the Bid for this Contract, knowing that the New Jersey Sports and Exposition Authority relies upon the truth of the statements contained herein.

Bidder

(Type of print name of affiant under signature)

Subscribed and sworn to
before me this _____ day
of _____ 20_____.

(Notary Public)

My commission expires on _____

**CORPORATE RESOLUTION FORM
For
NJSEA INSURANCE BROKERAGE SERVICES RFP**

BE IT RESOLVED, By the Board of Directors of

that the president (_____) be and hereby is authorized to make, execute and deliver a contract FOR: the New Jersey Sports and Exposition Authority and that the Secretary (_____) be and hereby is authorized to attest to the execution of the same and affix the corporate seal thereto.

BOARD OF DIRECTORS

SECRETARY

(SEAL)

I HEREBY CERTIFY that the foregoing is an exact copy of a Resolution by the BOARD of Directors of (_____) adopted at a (_____) , meeting held on _____ at which quorum was present.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of

(_____)

this _____ day of _____ 2010.

SECRETARY

(SEAL)

INFORMATION AND INSTRUCTIONS
For Completing the “Two-Year Vendor Certification and Disclosure of
Political Contributions” Form

Background Information

On September 22, 2004, then-Governor James E. McGreevey issued E.O. 134, the purpose of which was to insulate the negotiation and award of State contracts from political contributions that posed a risk of improper influence, purchase of access or the appearance thereof. To this end, E.O. 134 prohibited State departments, agencies and authorities from entering into contracts exceeding \$17,500 with individuals or entities that made certain political contributions. E.O. 134 was superseded by Public Law 2005, c. 51, signed into law on March 22, 2005 (“Chapter 51”).

On September 24, 2008, Governor Jon S. Corzine issued E.O. 117 which is designed to enhance New Jersey's efforts to protect the integrity of procurement decisions and increase the public's confidence in government. The Executive Order builds upon the provisions of Chapter 51.

Two-Year Certification Process

Upon approval by the State Chapter 51 Review Unit, the Certification and Disclosure of Political Contributions form is valid for a two (2) year period. Thus, if a vendor receives approval on January 1, 2014, the certification expiration date would be December 31, 2015. Any change in the vendor's ownership status and/or political contributions during the two-year period will require the submission of new Chapter 51/Executive Order 117 forms to the State Review Unit. **Please note that it is the vendor's responsibility to file new forms with the State should these changes occur.**

State Agency Instructions: Prior to the awarding of a contract, the State Agency should first send an e-mail to CD134@treas.nj.gov to verify the certification status of the vendor. If the response is that the vendor is NOT within an approved two-year period, then forms must be obtained from the vendor and forwarded for review. If the response is that the vendor is within an approved two-year period, then the response so stating should be placed with the bid/contract documentation for the subject project.

Instructions for Completing the Form

NOTE: Please refer to pages 3 and 4 “USEFUL DEFINITIONS for the purposes of Chapter 51 and Executive Order 117” for guidance when completing the form.

Part 1: BUSINESS ENTITY INFORMATION

Business Name – Enter the full legal name of the vendor, including trade name if applicable.

Address, City, State, Zip and Phone Number – Enter the vendor's street address, city, state, zip code and telephone number.

Vendor Email – Enter the vendor's primary email address.

Vendor FEIN – Please enter the vendor's Federal Employment Identification Number.

Business Type - Check the appropriate box that represents the vendor's type of business formation.

Listing of officers, shareholders, partners or members - Based on the box checked for the business type, provide the corresponding information. (A complete list must be provided.)

Part 2: DISCLOSURE OF CONTRIBUTIONS

Read the three types of political contributions that require disclosure and, if applicable, provide the recipient's information. The definition of "Business Entity/Vendor" and "Contribution" can be found on pages 3 and 4 of this form.

Name of Recipient - Enter the full legal name of the recipient.

Address of Recipient - Enter the recipient's street address.

Date of Contribution - Indicate the date the contribution was given.

Amount of Contribution - Enter the dollar amount of the contribution.

Type of Contribution - Select the type of contribution from the examples given.

Contributor's Name - Enter the full name of the contributor.

Relationship of the Contributor to the Vendor - Indicate the relationship of the contributor to the vendor. (e.g. officer or shareholder of the company, partner, member, parent company of the vendor, subsidiary of the vendor, etc.)

NOTE: If form is being completed electronically, click "Add a Contribution" to enter additional contributions. Otherwise, please attach additional pages as necessary.

Check the box under the recipient information if no reportable contributions have been solicited or made by the business entity. **This box must be checked if there are no contributions to report.**

Part 3: CERTIFICATION

Check Box A if the representative completing the Certification and Disclosure form is doing so on behalf of the business entity and all individuals and/or entities whose contributions are attributable to the business entity. **(No additional Certification and Disclosure forms are required if BOX A is checked.)**

Check Box B if the representative completing the Certification and Disclosure form is doing so on behalf of the business entity and all individuals and/or entities whose contributions are attributable to the business entity with the exception of those individuals and/or entities that submit their own separate form. For example, the representative is not signing on behalf of the vice president of a corporation, but all others. The vice president completes a separate Certification and Disclosure form. **(Additional Certification and Disclosure forms are required from those individuals and/or entities that the representative is not signing on behalf of and are included with the business entity's submittal.)**

Check Box C if the representative completing the Certification and Disclosure form is doing so on behalf of the business entity only. **(Additional Certification and Disclosure forms are required from all individuals and/or entities whose contributions are attributable to the business entity and must be included with the business entity submittal.)**

Check Box D when a sole proprietor is completing the Certification and Disclosure form or when an individual or entity whose contributions are attributable to the business entity is completing a separate Certification and Disclosure form.

Read the five statements of certification prior to signing.

The representative authorized to complete the Certification and Disclosure form must sign and print her/his name, title or position and enter the date.

Public Law 2005, Chapter 51 and Executive Order 117 (2008)

State Agency Procedure for Submitting Form(s)

The State Agency should submit the completed and signed Two-Year Vendor Certification and Disclosure forms either electronically to: cd134@treas.nj.gov or regular mail at: Chapter 51 Review Unit, P.O. Box 230, 33 West State Street, Trenton, NJ 08625-0230. Original forms should remain with the State Agency and copies should be sent to the Chapter 51 Review Unit.

Business Entity Procedure for Submitting Form(s)

The business entity should return this form to the contracting State Agency. The business entity can submit the Certification and Disclosure form directly to the Chapter 51 Review Unit only when:

- The business entity is approaching its two-year certification expiration date and is seeking certification renewal;
- The business entity had a change in its ownership structure; OR
- The business entity made any contributions during the period in which its last two-year certification was in effect, or during the term of a contract with a State Agency.

Questions & Information

Questions regarding the interpretation or application of Public Law 2005, Chapter 51 (N.J.S.A. 19:44A-20.13) or E.O. 117 (2008) may be submitted electronically through the Division of Purchase and Property website at: <https://www.state.nj.us/treas/purchase/ee134questions.shtml>
Reference materials and forms are posted on the Political Contributions Compliance website at: <http://www.state.nj.us/treasury/purchase/execorder134.shtml>

USEFUL DEFINITIONS for the purposes of Chapter 51 and Executive Order 117

- **"Business Entity/Vendor"** means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of New Jersey or any other state or foreign jurisdiction. The definition also includes (i) if a business entity is a for-profit corporation, any officer of the corporation and any other person or business entity that owns or controls 10% or more of the stock of the corporation; (ii) if a business entity is a professional corporation, any shareholder or officer; (iii) if a business entity is a general partnership, limited partnership or limited liability partnership, any partner; (iv) if a business entity is a sole proprietorship, the proprietor; (v) if the business entity is any other form of entity organized under the laws of New Jersey or any other state or foreign jurisdiction, any principal, officer or partner thereof; (vi) any subsidiaries directly or indirectly controlled by the business entity; (vii) any political organization organized under 26 U.S.C.A. § 527 that is directly or indirectly controlled by the business entity, other than a candidate committee, election fund, or political party committee; and (viii) with respect to an individual who is included within the definition of "business entity," that individual's civil union partner and any child residing with that person. ¹
- **"Officer"** means a president, vice president with senior management responsibility, secretary, treasurer, chief executive officer or chief financial officer of a corporation or any person routinely performing such functions for a corporation. Please note that officers of non-profit entities are excluded from this definition.
- **"Partner"** means one of two or more natural persons or other entities, including a corporation, who or which are joint owners of and carry on a business for profit, and which business is organized under the laws of this State or any other state or foreign jurisdiction, as a general partnership, limited partnership, limited liability partnership, limited liability company, limited partnership association, or other such form of business organization.

¹Contributions made by a spouse, civil union partner or resident child to a candidate for whom the contributor is eligible to vote or to a political party committee within whose jurisdiction the contributor resides are permitted.

USEFUL DEFINITIONS for the purposes of Chapter 51 and Executive Order 117

- **“Contribution”** is a contribution, including an in-kind contribution, in excess of \$300.00 in the aggregate per election made to or received by a candidate committee, joint candidates committee, or political committee; or per calendar year made to or received by a political party committee, legislative leadership committee, or continuing political committee or a currency contribution in any amount.
- **“In-kind Contribution”** means a contribution of goods or services received by a candidate committee, joint candidates committee, political committee, continuing political committee, political party committee, or legislative leadership committee, which contribution is paid for by a person or entity other than the recipient committee, but does not include services provided without compensation by an individual volunteering a part of or all of his or her time on behalf of a candidate or committee.
- **“Continuing Political Committee”** includes any group of two or more persons acting jointly, or any corporation, partnership, or any other incorporated or unincorporated association, including a political club, political action committee, civic association or other organization, which in any calendar year contributes or expects to contribute at least \$4,300 to aid or promote the candidacy of an individual, or the candidacies of individuals, for elective public office, or the passage or defeat of a public questions, and which may be expected to make contributions toward such aid or promotion or passage or defeat during a subsequent election, provided that the group, corporation, partnership, association or other organization has been determined by the Commission to be a continuing political committee in accordance with N.J.S.A. 19:44A-8(b).
- **“Candidate Committee”** means a committee established by a candidate pursuant to N.J.S.A. 19:44A-9(a), for the purpose of receiving contributions and making expenditures.
- **“State Political Party Committee”** means a committee organized pursuant to N.J.S.A. 19:5-4.
- **“County Political Party Committee”** means a committee organized pursuant to N.J.S.A. 19:5-3.
- **“Municipal Political Party Committee”** means a committee organized pursuant to N.J.S.A. 19:5-2.
- **“Legislative Leadership Committee”** means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly, or the Minority Leader of the General Assembly pursuant to N.J.S.A. 19:44A-10.1 for the purpose of receiving contributions and making expenditures.
- **“Political Party Committee”** means:
 1. The State committee of a political party, as organized pursuant to N.J.S.A. 19:5-4;
 2. Any county committee of a political party, as organized pursuant to N.J.S.A. 19:5-3; or
 3. Any municipal committee of a political party, as organized pursuant to N.J.S.A. 19:5-2


 State of New Jersey
 Department of the Treasury
Division of Purchase and Property
 Two-Year Chapter 51/Executive Order 117 Vendor Certification and
 Disclosure of Political Contributions

FOR STATE AGENCY USE ONLY	
Solicitation, RFP, or Contract No. _____	Award Amount _____
Description of Services _____	
State Agency Name _____	Contact Person _____
Phone Number _____	Contact Email _____
<input type="checkbox"/> Check if the Contract / Agreement is Being Funded Using FHWA Funds	

Please check if requesting
recertification

Part 1: Business Entity Information

Full Legal Business Name _____
 (Including trade name if applicable)

Address _____

City _____ State _____ Zip _____ Phone _____

Vendor Email _____ Vendor FEIN (SS# if sole proprietor/natural person) _____

**Check off the business type and list below the required information for the type of business selected.
MUST BE COMPLETED IN FULL**

- Corporation: LIST ALL OFFICERS and any 10% and greater shareholder
- Professional Corporation: LIST ALL OFFICERS and ALL SHAREHOLDERS
- Partnership: LIST ALL PARTNERS with any equity interest
- Limited Liability Company: LIST ALL MEMBERS with any equity interest
- Sole Proprietor

Note: "Officers" means President, Vice President with senior management responsibility, Secretary, Treasurer, Chief Executive Officer or Chief Financial Officer of a corporation, or any person routinely performing such functions for a corporation.

All Officers of a Corporation or PC

**10% and greater shareholders of a corporation
or all shareholder of a PC**

All Equity partners of a Partnership

All Equity members of a LLC

If you need additional space for listing of Officers, Shareholders, Partners or Members, please attach separate page.

IMPORTANT NOTE: You must review the definition of "contribution" and "business entity" on the Information and Instructions form prior to completing Part 2 and Part 3. The Information and Instructions form is available at: <http://www.state.nj.us/treasury/purchase/forms.shtml#eo134>

Part 2: Disclosure of Contributions by the business entity or any person or entity whose contributions are attributable to the business entity.

1. Report below all contributions solicited or made during the 4 years immediately preceding the commencement of negotiations or submission of a proposal to any:

Political organization organized under Section 527 of the Internal Revenue Code and which also meets the definition of a continuing political committee as defined in N.J.S.A. (See Information and Instructions form.)

2. Report below all contributions solicited or made during the 5 1/2 years immediately preceding the commencement of negotiations or submission of a proposal to any:

Candidate Committee for or Election Fund of any Gubernatorial or Lieutenant Gubernatorial candidate
State Political Party Committee
County Political Party Committee

3. Report below all contributions solicited or made during the 18 months immediately preceding the commencement of negotiations or submission of a proposal to any:

Municipal Political Party Committee
Legislative Leadership Committee

Full Legal Name of Recipient _____
Address of Recipient _____
Date of Contribution _____ Amount of Contribution _____
Type of Contribution (i.e. currency, check, loan, in-kind) _____
Contributor Name _____
Relationship of Contributor to the Vendor _____
If this form is not being completed electronically, please attach additional contributions on separate page.
<input type="button" value="Remove Contribution"/> Click the "Add a Contribution" tab to enter additional contributions.
<input type="button" value="Add a Contribution"/>

- Check this box only if no political contributions have been solicited or made by the business entity or any person or entity whose contributions are attributable to the business entity.

Part 3: Certification

- (A) I am certifying on behalf of the business entity and all individuals and/or entities whose contributions are attributable to the business entity as listed on Page 1 under **Part 1: Vendor Information**.
- (B) I am certifying on behalf of the business entity and all individuals and/or entities whose contributions are attributable to the business entity as listed on Page 1 under **Part 1: Vendor Information**, except for the individuals and/or entities who are submitting separate Certification and Disclosure forms which are included with this submittal.
- (C) I am certifying on behalf of the business entity only; any remaining persons or entities whose contributions are attributable to the business entity (as listed on Page 1) have completed separate Certification and Disclosure forms which are included with this submittal.
- (D) I am certifying as an individual or entity whose contributions are attributable to the business entity.

I hereby certify as follows:

1. I have read the Information and Instructions accompanying this form prior to completing the certification on behalf of the business entity.
2. All reportable contributions made by or attributable to the business entity have been listed above.

3. **The business entity has not knowingly solicited or made any contribution of money, pledge of contribution, including in-kind contributions, that would bar the award of a contract to the business entity unless otherwise disclosed above:**
- a) Within the 18 months immediately preceding the commencement of negotiations or submission of a proposal for the contract or agreement to:
 - (i) A candidate committee or election fund of any candidate for the public office of Governor or Lieutenant Governor or to a campaign committee or election fund of holder of public office of Governor or Lieutenant Governor; OR
 - (ii) Any State, County or Municipal political party committee; OR
 - (iii) Any Legislative Leadership committee.
 - b) During the term of office of the current Governor or Lieutenant Governor to:
 - (i) A candidate committee or election fund of a holder of the public office of Governor or Lieutenant Governor; OR
 - (ii) Any State or County political party committee of the political party that nominated the sitting Governor or Lieutenant Governor in the last gubernatorial election.
 - c) Within the 18 months immediately preceding the last day of the sitting Governor or Lieutenant Governor's first term of office to:
 - (i) A candidate committee or election fund of the incumbent Governor or Lieutenant Governor; OR
 - (ii) Any State or County political party committee of the political party that nominated the sitting Governor or Lieutenant Governor in the last gubernatorial election.
4. **During the term of the contract/agreement the business entity has a continuing responsibility to report, by submitting a new Certification and Disclosure form, any contribution it solicits or makes to:**
- (a) Any candidate committee or election fund of any candidate or holder of the public office of Governor or Lieutenant Governor; OR
 - (b) Any State, County or Municipal political party committee; OR
 - (c) Any Legislative Leadership committee.
- The business entity further acknowledges that contributions solicited or made during the term of the contract/agreement may be determined to be a material breach of the contract/agreement.
5. **During the two-year certification period the business entity will report any changes in its ownership structure (including the appointment of an officer within a corporation) by submitting a new Certification and Disclosure form indicating the new owner(s) and reporting said owner(s) contributions.**

I certify that the foregoing statements in Parts 1, 2 and 3 are true. I am aware that if any of the statements are willfully false, I may be subject to punishment.

Signed Name _____ Print Name _____
 Title/Position _____ Date _____

Procedure for Submitting Form(s)

The contracting State Agency should submit this form to the Chapter 51 Review Unit when it has been required as part of a contracting process. The contracting State Agency should submit a copy of the completed and signed form(s), to the Chapter 51 Unit and retain the original for their records.

The business entity should return this form to the contracting State Agency. The business entity can submit this form directly to the Chapter 51 Review Unit only when it -

- Is approaching its two-year certification expiration date and wishes to renew certification;
- Had a change in its ownership structure; OR
- Made any contributions during the period in which its last two-year certification was in effect, or during the term of a contract with a State Agency.

Forms should be submitted either electronically to: cd134@treas.nj.gov, or regular mail at: Chapter 51 Review Unit, P.O. Box 230, 33 West State Street, Trenton, NJ 08625.

**PUBLIC LAW 2005
CHAPTER 271**
**Vendor Certification and
Political Contribution
Disclosure Form**
Contract Reference: _____ **Vendor:** _____

At least ten (10) days prior to entering into the above-referenced contract, the Vendor must complete this Certification and Disclosure Form, in accordance with the directions below and submit it to the State contact for such contract.

Please note that the disclosure requirements under Public Law 2005, Chapter 271 are separate and different from the disclosure requirements under Public Law 2005, Chapter 51 (formerly Executive Order 134). Although no vendor will be precluded from entering into a contract by any information submitted on this form, a vendor's failure to fully, accurately and truthfully complete this form and submit it to the appropriate State agency may result in the imposition of fines by the New Jersey Election Law Enforcement Commission.

Disclosure

Following is the required Vendor disclosure of all Reportable Contributions made in the twelve (12) months prior to and including the date of signing of this Certification and Disclosure to: (i) any State, county, or municipal committee of a political party, legislative leadership committee, candidate committee of a candidate for, or holder of, a State elective office, or (ii) any entity that is also defined as a "continuing political committee" under N.J.S.A. 19:44A-3(n) and N.J.A.C. 19:25-1.

The Vendor is required to disclose Reportable Contributions by: the Vendor itself; all persons or other business entities owning or controlling more than 10% of the profits of the Vendor or more than 10% of the stock of the Vendor, if the Vendor is a corporation for profit; a spouse or child living with a natural person that is a Vendor; all of the principals, partners, officers or directors of the Vendor and all of their spouses; any subsidiaries directly or indirectly controlled by the Vendor; and any political organization organized under section 527 of the Internal Revenue Code that is directly or indirectly controlled by the Vendor, other than a candidate committee, election fund, or political party committee.

"Reportable Contributions" are those contributions that are required to be reported by the recipient under the "New Jersey Campaign Contributions and Expenditures Reporting Act," P.L. 1973, c.83 (C.19:44A-1 et seq.), and implementing regulations set forth at N.J.A.C. 19:25-10.1 et seq. As of January 1, 2005, contributions in excess of \$300 during a reporting period are deemed "reportable."

**PUBLIC LAW 2005
CHAPTER 271**

Vendor: _____

Name and Address of Committee to Which Contribution Was Made	Date of Contribution	Amount of Contribution	Contributor's Name
--	----------------------	------------------------	--------------------

Indicate "none" if no Reportable Contributions were made. Attach Additional Pages As Needed

#1

Certification:

I certify as an officer or authorized representative of the Vendor that, to the best of my knowledge and belief, the foregoing statements by me are true. I am aware that if any of the statements are willfully false, I am subject to punishment.

#2

Name of Vendor: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

**STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY
OWNERSHIP DISCLOSURE FORM**

Solicitation Number: _____ Bidder/Offeror: _____

PART 1: PLEASE COMPLETE THE QUESTIONS BELOW BY CHECKING EITHER THE "YES" OR "NO" BOX.
ALL PARTIES ENTERING INTO A CONTRACT WITH THE STATE ARE REQUIRED TO COMPLETE THIS FORM PURSUANT TO N.J.S.A. 52:25-24.2
PLEASE NOTE: IF THE BIDDER/OFFEROR IS A NON-PROFIT, THIS FORM IS NOT REQUIRED. PLEASE COMPLETE THE SEPARATE DISCLOSURE OF INVESTIGATIONS FORM.

	YES	NO
1. Are there any individuals, corporations or partnerships owning a 10% or greater interest in the bidder/offeror?	<input type="checkbox"/>	<input type="checkbox"/>

IF THE ANSWER TO QUESTION 1 IS NO, PLEASE SIGN AND DATE THE FORM. YOU DO NOT HAVE TO COMPLETE ANY MORE QUESTIONS ON THIS FORM. IF THE ANSWER TO QUESTION 1 IS YES, PLEASE ANSWER QUESTIONS 2-4 BELOW.

2. Of those parties owning a 10% or greater interest in the bidder/offeror, are any of those parties individuals ?	<input type="checkbox"/>	<input type="checkbox"/>
3. Of those parties owning a 10% or greater interest in the bidder/offeror, are any of those parties corporations or partnerships ?	<input type="checkbox"/>	<input type="checkbox"/>
4. If your answer to Question 3 is "YES", are there any parties owning a 10% or greater interest in the corporation or partnership referenced in Question 3?	<input type="checkbox"/>	<input type="checkbox"/>

IF ANY OF THE ANSWERS TO QUESTIONS 2-4 ARE YES, PLEASE PROVIDE THE REQUESTED INFORMATION IN PART 2 BELOW.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO QUESTIONS 2-4 ANSWERED AS "YES".

For Questions 2-4 answered "YES", you must disclose identifying information related to the individuals, partnerships and/or corporations owning a 10% or greater interest in the bidder/offeror. Further, if one or more of these entities is itself a corporation or partnership, you must also disclose all parties that own a 10% or greater interest in that corporation or partnership. This information is required by statute.

TO COMPLETE PART 2, PLEASE PROVIDE THE REQUESTED INFORMATION PERTAINING TO EITHER INDIVIDUALS OR PARTNERSHIPS/CORPORATIONS HAVING A 10% OR GREATER INTEREST IN THE BIDDER/OFFEROR. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ENTRY" BUTTON IN THE APPROPRIATE ENTITY TYPE.

Individuals	
Name: _____	Date of Birth: _____
Office Held: _____	Ownership Interest _____ %
Home Address: _____	
City _____	State _____ Zip Code _____
Are there additional entities holding 10% or greater ownership interest in the bidder/offeror and its parent corporation/partnership?	
<input type="checkbox"/> Yes or <input type="checkbox"/> No	
<input type="button" value="Delete Entry"/>	
<input type="button" value="Add An Additional Individuals Entry"/>	

Partnerships/Corporations

Entity Name: _____
Partner Name: _____ Ownership Interest _____ %
Business Address: _____
City _____ State _____ Zip Code _____

Delete Entry

Are there **additional** entities holding **10% or greater** ownership interest in the bidder/offeror and its parent corporation/partnership?

Yes or No

Add An Additional Partnerships/Corporations Entry

ONCE YOU HAVE IDENTIFIED ALL PARTIES HAVING A 10% OR GREATER OWNERSHIP INTEREST IN THE BIDDER/OFFEROR AND ITS PARENT CORPORATION/PARTNERSHIPS, PLEASE SIGN AND DATE BELOW AND PROCEED TO THE DISCLOSURE OF INVESTIGATIONS FORM.

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): _____ Signature: _____

Title: _____ Date: _____

FEIN/SSN: _____

ALL BIDDER/OFFERORS SHOULD COMPLETE THE DISCLOSURE OF INVESTIGATIONS FORM

**STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY
DISCLOSURE OF INVESTIGATIONS AND OTHER ACTIONS INVOLVING BIDDER FORM**

Solicitation Number: _____ Bidder/Offeror: _____

**PART 1: PLEASE COMPLETE THE QUESTIONS BELOW BY CHECKING EITHER THE "YES" OR "NO" BOX.
PLEASE REFER TO THE PERSONS AND/OR ENTITIES LISTED ON YOUR OWNERSHIP DISCLOSURE FORM WHEN ANSWERING THE
QUESTIONS BELOW.**

**NON-PROFIT ENTITIES: PLEASE LIST ALL OFFICERS/DIRECTORS IN PART 2 OF THIS FORM. YOU WILL BE REQUIRED TO ANSWER THE
QUESTIONS BELOW WITH RESPECT TO THESE INDIVIDUALS.**

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Has any person or entity listed on this form or its attachments ever been arrested, charged, indicted, or convicted in a criminal or disorderly persons matter by the State of New Jersey (or political subdivision thereof), any other state or the U.S. Government? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Has any person or entity listed on this form or its attachments ever been suspended, debarred or otherwise declared ineligible by any government agency from bidding or contracting to provide services, labor, materials or supplies? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are there currently any pending criminal matters or debarment proceedings in which the firm and/or its officers and/or managers are involved? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Has any person or entity listed on this form or its attachments been denied any license, permit or similar authorization required to engage in the work applied for herein, or has any such license, permit or similar authorization been revoked by any agency of federal, state or local government? | <input type="checkbox"/> | <input type="checkbox"/> |

IF ANY OF THE ANSWERS TO QUESTIONS 1-4 ARE YES, PLEASE PROVIDE THE REQUESTED INFORMATION IN PART 2 BELOW.
IF ALL OF THE ANSWERS TO QUESTIONS 1-4 ARE NO, PLEASE READ AND SIGN THE FORM BELOW, NO FURTHER ACTION IS NEEDED.
IF YOU ARE A NON-PROFIT, YOU MUST DISCLOSE ALL OFFICERS/DIRECTORS IN PART 2 BELOW.

PART 2: PROVIDING ADDITIONAL INFORMATION

For Questions 1-4 answered "YES", you **must** provide a detailed description of any investigation or litigation, including but not limited to administrative complaints or other administrative proceedings, involving public sector clients during the past 5 years. This description must include the nature and status of the investigation, and for any litigation, the caption of the action, a brief description of the action, the date of inception, current status, and if applicable, disposition. Please provide this information in the box labeled "Additional Information" below. The box will prompt you to provide the information referenced above. Please provide thorough answers to each question. Click on the "Add Additional Information" button below the box if you need to make additional entries.

Non-profit bidder/offerors must disclose the individuals serving as officers or directors for purposes of this form. Please indicate all individuals acting in either capacity by providing the information located in the "Officers/Directors" box. If additional entries are needed, click the "Add an Officer/Director Entry" button.

Once all required information has been disclosed, complete the certification beneath the "Additional Information" section below. Failure to complete this form may render your proposal non-responsive.

Additional Information	
Person or Entity _____ Date of Inception: _____ Current Status _____ Brief Description _____ Caption of Action (if applicable) _____ Disposition of Action (if applicable) _____ Bidder/Offeror Contact Name _____ Contact Phone Number _____	<input type="button" value="Delete Entry"/>
<input type="button" value="Add Additional Information"/>	
Officers/Directors	
Name: _____ Title _____ DOB _____ Address _____ City _____ State _____ Zip Code _____ Phone _____ E-Mail _____	<input type="button" value="Delete Entry"/>
<input type="button" value="Add An Additional Officer/Director Entry"/>	
<p>Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.</p>	
Full Name (Print): _____ Signature: _____ Title: _____ Date: _____	

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

Quote Number: _____ Bidder/Offeror: _____

PART 1: CERTIFICATION
BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.
FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:

I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON.

Name _____	Relationship to Bidder/Offeror _____
Description of Activities _____	

Duration of Engagement _____	Anticipated Cessation Date _____
Bidder/Offeror Contact Name _____	Contact Phone Number _____

ADD AN ADDITIONAL ACTIVITIES ENTRY

Certification: I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the State of New Jersey is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the State of New Jersey and that the State at its option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): _____ Signature: _____

Title: _____ Date: _____

MACBRIDE PRINCIPLES FORM

**BIDDER'S REQUIREMENT: TO PROVIDE A CERTIFICATION
IN COMPLIANCE WITH MACBRIDE PRINCIPLES
AND NORTHERN IRELAND ACT OF 1989**

Pursuant to Public Law 1995, c. 134, a responsible bidder selected, after public bidding, by the Director of the Division of Purchase and Property, pursuant to N.J.S.A. 52:34-12, or the Director of the Division of Building and Construction, pursuant to N.J.S.A. 52:32-2, must complete the certification below by checking one of the two representations listed and signing where indicated. If a bidder who would otherwise be awarded a purchase, contract or agreement does not complete the certification, then the Directors may determine, in accordance with applicable law and rules, that it is in the best interest of the State to award the purchase, contract or agreement to another bidder who has completed the certification and has submitted a bid within five (5) percent of the most advantageous bid. If the Directors find contractors to be in violation of the principles which are the subject of this law, they shall take such action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I certify, pursuant to N.J.S.A. 52:34-12.2 that the entity for which I am authorized to bid:

- has no ongoing business activities in Northern Ireland and does not maintain a physical presence therein through the operation of offices, plants, factories, or similar facilities, either directly or indirectly, through intermediaries, subsidiaries or affiliated companies over which it maintains effective control; or
- will take lawful steps in good faith to conduct any business operations it has in Northern Ireland in accordance with the MacBride principles of nondiscrimination in employment as set forth in N.J.S.A. 52:18A-89.5 and in conformance with the United Kingdom's Fair Employment (Northern Ireland) Act of 1989, and permit independent monitoring of their compliance with those principles.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Signature: _____

Date: _____

Print Name: _____

Title: _____

Firm Name: _____

SECTION VI
SAMPLE CONTRACT DOCUMENTS

**STATE OF NEW JERSEY
NEW JERSEY SPORTS AND EXPOSITION AUTHORITY
CONTRACT FOR INSURANCE BROKERAGE SERVICES**

This Contract, effective on the latest date of signature at the last page, by and between the New Jersey Sports and Exposition Authority, One DeKorte Park Plaza, Lyndhurst, New Jersey 07071, hereinafter called the NJSEA, the Party of the first part, and:

_____ hereinafter called the **BROKER**, the party of the second part.

Witnesseth, that whereas the NJSEA intends to execute the Contract for Insurance Brokerage Services, hereinafter called the Project or the Work, in accordance with Statement of Work, and other Contract Documents.

I: CONTRACT TERM:

Initial contract term is for a period of three (3) years, effective _____, 2016 with an option for the NJSEA to renew for an additional two (2) years in one (1) year increments. This option shall be exercised at the NJSEA's sole discretion.

II: STATEMENT OF WORK:

Brokerage and consulting services must be provided in accordance with the terms set forth in the RFP

III: COORDINATION WITH THE NJSEA:

The BROKER, in carrying out this Contract, shall coordinate all the work with the Director of Finance/CFO of the NJSEA, or other designated representative of the NJSEA.

The details of any provisions of this contract may be modified by a written Change Order executed by both parties to the Contract.

IV: TIME OF ESSENCE

Time is of the essence with respect to Broker's performance of the services and equipment to be provided in the final agreement.

V: WARRANTIES AND REPRESENTATIONS

Broker will warrant and represent that it possesses such expertise, experience and resources to perform the scope of services required in a diligent, timely and professional manner consistent with the standards of the industry. Broker will supply at all times an

adequate number of well-qualified personnel to perform the work. Broker will provide a contact person available and authorized to remedy any non-conformity with this warranty.

VI: WORKING CONDITONS

By executing this Document, the BROKER agrees that he will make no claims for additional payment, extension of time, or any other concession because of any misrepresentation or misunderstanding of the Contract Documents on his part, or because of any failure to fully acquaint himself with all conditions relating to the Work.

VII: Payments to Broker

The NJSEA shall pay Broker an amount:

Year 1 \$ _____

Year 2 \$ _____

Year 3 \$ _____

Total Proposed Amount for Initial 3 Year Contract Term \$ _____

Opt. Year 1 (Contract Year 4) \$ _____

Opt. Year2 (Contract Year 5) \$ _____

Subject to the NJSEA's exercise of the renewal options and all other terms and conditions contained herein.

The BROKER shall submit quarterly invoices for payment and the NJSEA shall issue payment to the BROKER within thirty (30) calendar days of invoice approval.

The Contract Amount shall be the total compensation to be paid for the work under this Contract. All responsibilities, duties and obligations assigned to, or undertaken by the BROKER in the performance of the Work, shall be at his own expense, without change to the Contract Amount.

VIII: INDEMNIFICATION

The BROKER shall indemnify, defend, and hold harmless the NJSEA and its member, officers and employees against any and all claims arising out of or resulting from performance of the vendor's services.

IX: INSURANCE OBLIGATION OF BROKER

The Brokerage and consulting services must provide insurance in accordance with the terms set forth in the RFP.

X TERMINATION

Termination. The agreement may be terminated by the NJSEA, in its sole and complete discretion, upon thirty (30) days written notice to Broker. In the event of termination pursuant to this section, the Broker's sole compensation will be for that portion of services performed or goods delivered up to the date of termination, together with reimbursable expenses, if any then due. Broker will not be paid for any services, goods or reimbursable expenses associated with any work or service not specifically authorized by the NJSEA.

Authorization of Funds. It is understood that if the term of this agreement extends into fiscal year(s) subsequent to that in which it is signed, its continuation is contingent upon the NJSEA Board of Commissioners authorizing NJSEA funding at not less than the current level. If the NJSEA funding level is reduced and sufficient funds are not so authorized, the parties mutually agree that the contract may be terminated or amended as appropriate in response to the reduction in funding. If the agreement is terminated, Contractor agrees to take back any affected equipment, products, software, or hardware furnished under this contract, or terminate any services, and relieve the NJSEA of any further obligation, except for the NJSEA's obligation to pay for services already performed pursuant to this agreement.

Default by Broker. This agreement may be terminated by the NJSEA upon thirty (30) days written notice to the Broker in the event the Broker is in default under any of its provisions. In the event this agreement is terminated due to the default by the Broker, the Broker will not be entitled to receive any compensation for services performed or for any reimbursable expenses incurred, and the NJSEA will have the right to have the services completed by other parties and the Broker will reimburse the NJSEA for the actual costs to complete the services in excess of the balance of the fee and reimbursable expenses, if any, provided for in this agreement. Any such act by the NJSEA will not be deemed a waiver of any other right or remedy of the NJSEA, including, without limitation, the NJSEA's right to consequential damages caused directly or indirectly by the Broker's default.

XI: CONFIDENTIALITY AND PUBLICITY

BROKER will retain all confidential information provided by the NJSEA in the strictest confidence and will neither use it nor disclose it to anyone other than employees requiring the information to perform services under this agreement without the prior written consent of the NJSEA. The NJSEA retains the right to enjoin any unauthorized disclosure in an appropriate court of law. BROKER will not issue any public announcements concerning the NJSEA without prior written consent of the NJSEA.

XII: COMPLIANCE WITH LAWS

BROKER agrees to comply with all applicable federal, state, and local laws and regulations.

XIII: ASSIGNMENT/SUBCONTRACTORS

Assignment. Broker will not assign or transfer its interest, in whole or in part, under this agreement, without the written consent of the NJSEA, which consent may be granted or withheld in the sole and absolute discretion of the NJSEA.

Subcontracting. Broker may not subcontract.

XIV CONFLICT OF INTEREST

Broker understands and acknowledges that the NJSEA is a public corporation subject to government mandated conflict of interest provisions. These provisions concern, among other things, accepting gifts or gratuities from potential contracting entities and contracting with entities owned or controlled by the NJSEA, certain persons associated with the NJSEA, or its employees. With this understanding, Broker agrees not to take any action, which creates a situation which would or which could appear to result in violation of the conflict of interest code provisions by any NJSEA employee.

XV: INDEPENDENT CONTRACTOR STATUS

It is the express intention of both parties that Broker be an independent contractor and not an employee, agent, joint venturer or partner of the NJSEA. Nothing in the Agreement will be interpreted or construed as creating or establishing the relationship of employer and employee between the NJSEA and Broker or any employee, subcontractor or agent of Broker.

XVI: AFFIRMATIVE ACTION

The Brokerage and consulting services are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. in accordance with the terms set forth in the RFP.

XVII: GENERAL PROVISIONS

Governing Law. The laws of the State of New Jersey will govern the Agreement, without giving effect to its principles of conflict of laws.

Audit. Broker agrees that the NJSEA or its designee shall have the right to review and copy any financial records and supporting documentation pertaining to the performance of this Agreement. Broker agrees to maintain such financial records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Broker agrees to allow the NJSEA or its designee access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Broker agrees to include a similar right of the NJSEA or its designee to audit records and interview staff in any subcontract related to performance of this Agreement.

License. In those instances where required, the Broker represents and warrants that the Broker holds a license, permit or special license to perform the services pursuant to this

agreement, as required by law, or employs or works under the general supervision of the holder of such license, permit or special license and shall keep and maintain all such licenses, permits or special licenses in good standing and in full force and effect at all times while the Broker is performing the services pursuant to the agreement.

FOR THE BROKER

Witness

(Signature)

(Typed Name of Witness)

(Typed Name of Signer)

Date

(Typed Title of Signer)

FOR THE NEW JERSEY SPORTS AND EXPOSITION AUTHORITY

Witness

Wayne Hasenbalg
President/CEO

(Typed Name of Witness)

Date

ATTACHMENT A - LIST OF LOCATIONS SCHEDULE

RFP- INSURANCE BROKERAGE SERVICES

NUSEA - MEADOWLANDS PROPERTY LIST

as of April 1, 2016

BLOCK	LOT	PROPERTY LOCATION	REFERENCE / PREVIOUS OWNER	LAND USE	STRUCTURE (if any)	ACRES
138	1	Carlstadt	Metromedia/Bloomberg	Open Space	Maintenance Shed*	3.32
138	2	Carlstadt	Metromedia/Bloomberg	Open Space		16.12
138	3	Carlstadt	Metromedia/Bloomberg	Open Space		13.06
138	4	Carlstadt	Metromedia/Bloomberg	Open Space	Radio Transmission Towers*	13.49
138	5	Carlstadt	Metromedia/Bloomberg	Open Space		10.05
138	6	Carlstadt	Metromedia/Bloomberg	Open Space		16.57
138	7	Carlstadt	Metromedia/Bloomberg	Open Space		6.97
138	9	Carlstadt	Metromedia/Bloomberg	Open Space		0.76
138	10	Carlstadt	Metromedia/Bloomberg	Open Space		8.01
136	8	Carlstadt	River Barge Park	Recreational		1.76
136	9	Carlstadt	River Barge Park	Recreational		0.32
136	12	Carlstadt	River Barge Park	Recreational		0.28
109.01	1	East Rutherford	Sisselman / Ortiani	Wetlands		165.72
109.01	2	East Rutherford	Sisselman / Ortiani	Wetlands		28.51
109.01	3	East Rutherford	Sisselman / Ortiani	Wetlands		20.32
109.01	4	East Rutherford	Ward / Lehrer-Ortiani	Wetlands		5.18
109.02	2	East Rutherford	Ward / Lehrer-Ortiani	Wetlands		4.67
106.02	8	East Rutherford	Murray Hill Pkwy	Wetlands		4.70
106.02	9	East Rutherford	Murray Hill Pkwy	Wetlands		3.47
106.02	10	East Rutherford	Murray Hill Pkwy	Wetlands		4.08
287	4.01	Kearny	Town of Kearny	Keegan Marsh		1.36
287	7.02	Kearny	Town of Kearny	Keegan Marsh Kearny Brackish		3.47
287	18	Kearny	Town of Kearny	Marsh		17.01
287	19	Kearny	Town of Kearny	Kearny Brackish Marsh		18.52
287	20	Kearny	Town of Kearny	Kearny Brackish Marsh		18.76
287	31	Kearny	Town of Kearny	Kearny Brackish Marsh		21.58
287	33	Kearny	Town of Kearny	Kearny Brackish Marsh		23.58
287	7	Kearny	Town of Kearny	Kearny Brackish Marsh		33.18
287	17	Kearny	Town of Kearny	Kearny Brackish Marsh		26.30
287	21	Kearny	Town of Kearny	Marsh		3.00
287	22	Kearny	Town of Kearny	Kearny Brackish Marsh		0.76
287	28	Kearny	Town of Kearny	Kearny Brackish Marsh		1.39
287	30	Kearny	Town of Kearny	Kearny Brackish Marsh		5.18
287	34	Kearny	Town of Kearny	Kearny Brackish Marsh		4.82

NUSEA - MEADOWLANDS PROPERTY LIST

as of April 1, 2016

BLOCK	LOT	PROPERTY LOCATION	REFERENCE / PREVIOUS OWNER	LAND USE		STRUCTURE (if any)	ACRES
149	10	Keary	Town of Keary	1E Landfill			212.06
149	Portion of 11.02	Keary	PSEG	Saw Mill Creek (NJ Trnk West Spu)			60.81
286	16	Keary	Town of Keary	Marsh			6.23
286	30	Keary	Town of Keary	Marsh			31.33
286	48	Keary	Town of Keary	Keary Brackish Marsh			6.63
286	50	Keary	Town of Keary	Keary Brackish Marsh			1.87
286	33	Keary	1A Landfill	1A Landfill			59.91
205	18	Keary	Some Urban Renewal	Keegan Landfill			25.01
205	20	Keary	Some Urban Renewal	Keary Marsh			1.39
205	31	Keary	Some Urban Renewal	Keegan Landfill			8.05
205	32	Keary	Some Urban Renewal	Keegan Landfill			3.04
205	33	Keary	Some Urban Renewal	Keegan Landfill			4.02
150.01	32	Keary	Some Urban Renewal	Keary Marsh / Keegan Landfill			0.53
205	24	Keary	Some Urban Renewal	Keegan Landfill	Leasehold Agreement		8.85
205	27	Keary	Some Urban Renewal	Keegan Landfill	Leasehold Agreement		7.40
205	29	Keary	Some Urban Renewal	Keegan Landfill	Leasehold Agreement		0.58
205	30	Keary	Some Urban Renewal	Keegan Landfill	Leasehold Agreement		0.80
205	19.02	Keary	Some Urban Renewal	Keegan Landfill	Leasehold Agreement		85.86
205	19	Keary	Town of Keary	Keegan Marsh			367.45
205	28	Keary	Town of Keary	Keegan Landfill			3.26
106	13.05	Little Ferry	Bor of Little Ferry	Losen Slote Park	99 Year Lease		4.40
106	13.07	Little Ferry	Bor of Little Ferry	Mehof Park	99 Year Lease		21.62
232	1.01	Lyndhurst	Township of Lyndhurst	Wetlands			21.61
232	2.01	Lyndhurst	Township of Lyndhurst	Salt Meadows/ Wetlands			2.58
232	3.01	Lyndhurst	Township of Lyndhurst	Salt Meadows/ Wetlands			3.28
232	4	Lyndhurst	Township of Lyndhurst	NJMC Admin Offices Environ. Center, & Disposal Road with land on either side			12.11
236	1.02	Lyndhurst	County of Bergen	Kingsland Impoundment			25.99
236	1.03	Lyndhurst	County of Bergen	Richard W. Dekorte Park			73.03
237	1	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		120.42
237	2	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		4.20
237	3	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		13.07
237	4	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		9.53
237	5	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		10.17

NUSEA - MEADOWLANDS PROPERTY LIST
as of April 1, 2016

BLOCK	LOT	PROPERTY LOCATION	REFERENCE / PREVIOUS OWNER	LAND USE		STRUCTURE (if any)	ACRES
237	6	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		5.13
237	7	Lyndhurst	Township of Lyndhurst	Richard W. Dekorte Park	99 Year Lease		5.11
238	2	Lyndhurst	Township of Lyndhurst	Saw Mill Creek	99 Year Lease		188.49
238	3	Lyndhurst	Township of Lyndhurst	Wildlife Mngment	99 Year Lease		0.56
238	4	Lyndhurst	Township of Lyndhurst	Saw Mill Creek	99 Year Lease		43.25
237	8	Lyndhurst	PSE&G	Wildlife Mngment	99 Year Lease		16.90
231	14	Lyndhurst	Encap (Desiderio)	Saw Mill Creek Trail			24.60
233	14	Lyndhurst	Encap (Tideands/DEP)	Avon Landfill			65.20
231	9	Lyndhurst	Encap (Buckley)	Avon Landfill			45.30
231	11	Lyndhurst	Encap (Old Ballfields)	Lyndhurst Landfill	Old designation: BIK 231, Lot 9 & 10		33.00
231	12	Lyndhurst	Encap (Desiderio)	Lyndhurst Landfill			15.30
233	16.03	Lyndhurst	Encap (Viola)	Lyndhurst Landfill			2.60
233	10	Lyndhurst	Encap (RKO)	Lyndhurst Landfill			17.40
233	11	Lyndhurst	Encap (13 East)	Lyndhurst Landfill			39.20
233	12	Lyndhurst	Encap (Desiderio)	Lyndhurst Landfill			9.00
233	9.01	Lyndhurst	Encap (ICBC)	Lyndhurst Landfill			<1 acre
233	15	Lyndhurst	Encap (Blackstrap)	Lyndhurst Landfill			40.20
233	16.01	Lyndhurst	Encap (Blackstrap)	Lyndhurst Landfill	Radio Transmission Towers**		23.17
236	1.01	Lyndhurst	Encap (City of Bergen)	Lyndhurst Landfill			91.00
175 /177	Partial Lots 1	North Arlington	Baler Facility/1E Landfill		Transfer/Materials Recovery Facility		11.50
176	1	North Arlington	1E Landfill				12.29
177	1	North Arlington	1E Landfill				34.74
178	1	North Arlington	1E Landfill				33.38
180	1	North Arlington	1E Landfill				14.56
181	1	North Arlington	1E Landfill				21.92
183	1	North Arlington	1E Landfill				20.40
185	1	North Arlington	1E Landfill				4.96
186	1	North Arlington	1E Landfill				4.66
187	1	North Arlington	1E Landfill				4.76
188	1	North Arlington	1E Landfill				4.68
189	1	North Arlington	Access Road				9.35
192	1	North Arlington	1E Landfill				34.35
192	1	North Arlington	Meadows I, LLC	Erie Landfill			3.40
192	3.02	North Arlington	Meadows I, LLC	Disposal Road			3.40
191	1.01	North Arlington	Land Reserve	Erie Property/PSE&G			46.19
			Harrier Meadow	Wetlands			

NUSEA - MEADOWLANDS PROPERTY LIST

as of April 1, 2016

BLOCK	LOT	PROPERTY LOCATION	REFERENCE / PREVIOUS OWNER	LAND USE		STRUCTURE (if any)	ACRES
190	1.01	North Arlington	Grizzetti Harter Meadow	Wetlands			23.08
193	4	North Arlington	ENCap	Kingsland Landfill	Following block & lots all merged into the current Block 193, Lot 4: (Blk 193 Lot 1 (p/o); Blk 194 Lot 1; Blk 195 Lot 1; Blk 197 Lot 1; Blk 198 Lots 1,2,3)		67.39
193	12	North Arlington	ENCap	Disposal Road & land on either side	Former Block 192, Lot 4		6.68
451	12.01	North Bergen	Guarini Tract New York AM Radio Guarini Tract	Wetlands		Radio Transmission Towers**	18.84
451	19.02	North Bergen	New York AM Radio	Wetlands			1.95
453.03	22.02	North Bergen	Hartz Min	Wetlands - Eastern Brackish Marsh			71.07
4006	1	Ridgefield	Hartz Min/Meadowlark	Wetlands			92.99
220	2.01	Rutherford	ENCap	Rutherford Landfill			199.05
220	14	Rutherford	ENCap	Rutherford Landfill			8.06
220	15.03	Rutherford	ENCap	Rutherford Landfill			35.90
18	2	Secaucus	Hartz Min/Anderson Creek	Wetlands			44.03
18	2.01	Secaucus	Hartz Min/Anderson Creek	Wetlands			8.08
185	2.03	Secaucus	Hartz Min/Mill Creek Marsh	Wetlands - Western Brackish Marsh			208.56
3	3	Secaucus	Hartz Min/Riverbend Preserve	Wetlands			54.02
21	3.01	Secaucus	Hartz Min/Snipes Park	Recreational			8.07
21	3.02	Secaucus	Hartz Min/Snipes Park	Recreational			8.70
5	4	Secaucus	Allied /Hawk Realty	Conservation/Open Space			23.67
5	4.01	Secaucus	Allied /Hawk Realty	Conservation/Open Space			11.48
5	6	Secaucus	Allied /Hawk Realty	Conservation/Open Space			2.88
203	40	Secaucus	Bkvd. Tire Realty	Conservation/Open Space			1.41
203	40.01	Secaucus	Bkvd. Tire Realty	Conservation/Open Space			0.13
226	Portion of 38	Secaucus	Secaucus HS	Wetlands	99 Year Lease		43.03
100	Portion of 1 and 2	Secaucus	Amerada Hess	Wetlands			0.028
TOTAL ACREAGE:							3,589

* maintenance shed and radio transmission towers are owned and insured by lessee
 ** radio transmission towers are owned and insured by lessee(s)

MONMOUTH PARK

	Block	Lot	Address	Acreage	Description
Boro of Long Branch	346	1 & 3	Myrtle Avenue	2.23	
Boro of Long Branch	347	1	Highway #36	1.23	
Boro of Long Branch	348	1 & 2	Myrtle Avenue	4.39	
West Long Branch	114	4,5 & 6	87 State Hghwy Rte. 36	< 1 acre	
West Long Branch	1	1	Victor Avenue	3.53	Parking Lot
Oceanport	122	26	Port Au Peck Ave.	5.0	pony paddock stable area
Oceanport	122	27	Branchport Ave.	6.1	Retention Pond Stable Area
Oceanport	122	28	Port Au Peck Ave.	19.0	Elkwood Stable Area
Oceanport	122	30	Oceanport Ave. - Grandstand	136.4	Grandstand
Oceanport	122	31	Oceanport Ave. - Stable	41.0	Main Stable Area
Oceanport	122	32	Oceanport Ave.	4.6	CUP Building
Oceanport	122	33	Oceanport Ave.	<1 acre	132 x 166 121 x 150 (CH South JCPL Bldg.)
Oceanport	122	39	119 Oceanport Ave.	<1 acre	299 x 81 (CH Parking)
Oceanport	127	1	Oceanport Ave.	38.4	GS & CH West Parking Area
Oceanport	88	1	Myrtle Ave.	1.766	free parking
Oceanport	88	20	Bridgewaters Dr.	<1 acre	25x100x50x97
Oceanport	88	26.03	Port Au Peck Ave.	11.754	main street, soccer fields

SPORTS COMPLEX

BOROUGH OF EAST RUTHERFORD (Does not include American Dream Project Site)

	Block	Lot	Address	Acreage
East Side Arena	107.02	1.02	50 State Route 120, E. Ruth.	11.73
West Side New Meadowlands Racetrack	107.01	1	50 State Route 120, E. Ruth.	
West Side New Meadowlands Stadium & Parking Lots	107.01	1	50 State Route 120, E. Ruth.	603.59
West Side Giants Practice Facility	107.01	1.01	50 State Route 120, E. Ruth.	
RAIL PLATFORM/STATION - Honeywell Site/Train Wye	105.01	8	50 State Route 120, E. Ruth.	
	105.02	5	50 State Route 120, E. Ruth.	

FLORHAM PARK, NJ

	Block	Lot	Address	Acreage
NY Jets Practice Facility	1401	1.01	Florham Park - Morris County	27.198

NEW JERSEY SPORTS AND EXPOSITION AUTHORITY - BUILDINGS AND STRUCTURES

ENTITY NAME	PROPERTY LOCATION	CONSTRUCTION	YEAR BUILT	# OF STORIES	SPRINKLERS	OCCUPANCY	SQ. FOOTAGE	Real and Personal Property	Business Interruption	Extra Expense	Grand Total
XIV. OFF-TRACK WAGERING FACILITY WOODRIDGE, NJ ("FAVORITES")	3 Lafayette Road Ford, NJ 08863	Renovated A&P Supermarket in 2007	1963		Yes			\$6,162,972	\$6,000,000		\$12,162,972
XV. OFF-TRACK WAGERING FACILITY BAYONNE, NJ	400 Route 440 South Bayonne, NJ 07002	Masonry, Non-combustible	2012		Yes		25,000	\$15,359,110	\$5,000,000		\$20,359,110
XVI. WILDWOODS CONVENTION CENTER	4501 Boardwalk Wildwood, NJ 08260	Fire Resistive	2002		Yes		256,000	\$60,000,000	\$1,000,000	\$500,000	\$61,500,000
XVII. PROPERTY OF OTHERS	Contractors Equipment							\$500,000			\$500,000
XVIII. UNNAMED LOCATION								\$3,000,000			\$3,000,000
								\$1,000,000			\$1,000,000

NISEA VEHICLE LIST

Year	Make	Model	VIN	Garaging City	Garaging State	Garaging Zip	Cost New	Licensed	Comp Ded	Coll Ded
1996	Ford	E-350 Ambulance	1FDKCE30F1THA42419	East Rutherford	NJ	07073	\$64,501	NJ	\$1,000	\$2,000
1998	GMC	Dump Truck/Plow	1GDJK34F2WMFQ12828	East Rutherford	NJ	07073	\$37,141	NJ	\$1,000	\$2,000
2001	Chevy	Impala	2G1WF55F7J9311294	East Rutherford	NJ	07073	\$18,999	NJ	\$1,000	\$1,000
2000	Ford	Explorer XL	1FMZUJ7X0VUA31037	East Rutherford	NJ	07073	\$24,040	NJ	\$1,000	\$1,000
2000	Ford	Explorer XL5	1FMZU72E5Z875117	East Rutherford	NJ	07073	\$24,170	NJ	\$1,000	\$1,000
2000	GMC	Ventura	1GNDUJ366V0D383833	East Rutherford	NJ	07073	\$20,650	NJ	\$1,000	\$2,000
2001	Ford	F-150 4x4	1FTRW08071K893452	East Rutherford	NJ	07073	\$29,310	NJ	\$1,000	\$2,000
2004	Ford	E450 Ambulance	1FDXG45P34H447605	East Rutherford	NJ	07073	\$26,380	NJ	\$1,000	\$2,000
2004	Ford	F-250	1FTNEF21174EC48215	East Rutherford	NJ	07073	\$15,285	NJ	\$1,000	\$2,000
2004	Ford	E-350 Passenger Van	1FB8S31L4H4A59481	East Rutherford	NJ	07073	\$20,000	NJ	\$1,000	\$2,000
2004	Ford	Durango 4x4	1D4H838N44F237627	East Rutherford	NJ	07073	\$28,705	NJ	\$1,000	\$1,000
2004	Dodge	Durango 4x4	1D4H838N44F183656	East Rutherford	NJ	07073	\$28,705	NJ	\$1,000	\$1,000
2005	Ford	F-350 Dump 4x4	1FDWF37515E864827	East Rutherford	NJ	07073	\$27,285	NJ	\$1,000	\$2,000
2005	Ford	E-350 Utility Van	1FDSE35L25H4A32550	East Rutherford	NJ	07073	\$15,285	NJ	\$1,000	\$2,000
2006	Dodge	Durango	1D4H838N46F156072	East Rutherford	NJ	07073	\$31,180	NJ	\$1,000	\$1,000
2006	Dodge	Durango	1D4H838N46F156072	East Rutherford	NJ	07073	\$31,180	NJ	\$1,000	\$1,000
2006	Dodge	Durango	1D4H838N46F156072	East Rutherford	NJ	07073	\$31,180	NJ	\$1,000	\$1,000
2006	GMC	Sierra	2GTEK13V761279554	East Rutherford	NJ	07073	\$94,345	NJ	\$1,000	\$2,000
2006	Chevy	1500 4x4	1GCEK14X2G289982	East Rutherford	NJ	07073	\$21,355	NJ	\$1,000	\$2,000
2007	Ford	Ranger 4x4	1FTZB15667P403770	East Rutherford	NJ	07073	\$19,705	NJ	\$1,000	\$2,000
2007	Chevy	Tahoe 4x4	1GNFK130471190502	East Rutherford	NJ	07073	\$37,790	NJ	\$1,000	\$1,000
2007	Ford	F-250 SD	1FNF21597E401803	East Rutherford	NJ	07073	\$26,380	NJ	\$1,000	\$2,000
1999	Ford	Crown Victoria	2FAFP74W0KX122243	East Rutherford	NJ	07073	\$23,925	NJ	\$1,000	\$1,000
2004	Ford	Crown Victoria	2FAFP71W94X182014	East Rutherford	NJ	07073	\$31,180	NJ	\$1,000	\$1,000
2004	Ford	Crown Victoria	2FAFP71W95X102492	East Rutherford	NJ	07073	\$25,000	NJ	\$1,000	\$1,000
2005	Ford	Crown Victoria	2FAFP71W25X102495	East Rutherford	NJ	07073	\$19,647	NJ	\$1,000	\$1,000
2005	Ford	Crown Victoria	2FAFP71W05X102494	East Rutherford	NJ	07073	\$19,647	NJ	\$1,000	\$1,000
2005	Ford	Crown Victoria	2FAFP71W95X102493	East Rutherford	NJ	07073	\$19,647	NJ	\$1,000	\$1,000
2005	Ford	Crown Victoria	1GCGS139278177894	East Rutherford	NJ	07073	\$20,895	NJ	\$1,000	\$2,000
2007	Chevy	Colorado Crew CAB	1FMFU16577L386994	East Rutherford	NJ	07073	\$32,075	NJ	\$1,000	\$2,000
2007	Ford	Expedition XLT	1D8H838P67F559982	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$2,000
2007	Dodge	Durango SXT	2FDHP24W07X111233	East Rutherford	NJ	07073	\$29,305	NJ	\$1,000	\$1,000
2007	Ford	Crown Victoria	1D8H838P17F571134	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$2,000
2007	Dodge	Durango SXT	1D8H838P70F571133	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$2,000
2007	Dodge	Durango SXT	1D8H838P70F571130	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$1,000
2007	Dodge	Durango SXT	1D8H838P47F571130	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$1,000
2007	Dodge	Durango SXT	1D8H838P67F571131	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$1,000
2007	Dodge	Durango SXT	1D8H838P87F571132	East Rutherford	NJ	07073	\$29,855	NJ	\$1,000	\$1,000
2003	Freightliner	HC70 Johnston Sweeper	1FVAB38V83D186757	East Rutherford	NJ	07073	\$100,000	NJ	\$1,000	\$2,000
2001	Ford	E350 Ambulance Super Duty	1FDWE35F61H841292	East Rutherford	NJ	07073	\$64,501	NJ	\$1,000	\$2,000
2007	Chevy	Express	1GAHGS3U27AA75388	East Rutherford	NJ	07073	\$28,409	NJ	\$1,000	\$2,000
2007	Ford	Econoline E350	1FTYS34L67D828870	East Rutherford	NJ	07073	\$26,380	NJ	\$1,000	\$2,000
2007	Jeep	Grand Cherokee	1B8GR48K07C680372	East Rutherford	NJ	07073	\$29,510	NJ	\$1,000	\$1,000
2008	Chevy	Trailblazer	1GNDT135182229592	East Rutherford	NJ	07073	\$30,285	NJ	\$1,000	\$1,000
2009	Ford	F250 SD w/PILOW	1FTNF21589EA00184	East Rutherford	NJ	07073	\$27,570	NJ	\$1,000	\$2,000
2009	Ford	F250 SD w/PILOW	1FTNF21509EA00185	East Rutherford	NJ	07073	\$27,570	NJ	\$1,000	\$2,000
2008	Dodge	Durango SXT (4x4)	1D8H838N28F113138	East Rutherford	NJ	07073	\$27,480	NJ	\$1,000	\$1,000
2008	Dodge	Durango SXT (4x4)	1D8H838N48F113139	East Rutherford	NJ	07073	\$27,480	NJ	\$1,000	\$1,000
2004	Ford	F350 Super Duty	1FDWF375154E069593	Wildwood	NJ	8260	\$27,570	NJ	\$1,000	\$2,000
2009	Chevy	Tahoe Police	1GNECC0909R264001	East Rutherford	NJ	07073	\$36,465	NJ	\$1,000	\$2,000
2001	Ford	F550 Fire Truck	1FDAW57FX1EC24032	East Rutherford	NJ	07073	\$50,000	NJ	\$1,000	\$1,000
2008	Emergency	Firetruck Emergency One	4EN64A48X81004547	East Rutherford	NJ	07073	\$50,000	NJ	\$1,000	\$2,000
2011	International	4000 Series 4700 Sweeper	1HTJ75KN68H92252	East Rutherford	NJ	07073	\$100,000	NJ	\$1,000	\$2,000
1993	Dodge	Ram Truck	18GMNM3659P235354	East Rutherford	NJ	07073	\$29,310	NJ	\$1,000	\$2,000
1994	Ford	Medium Heavy F700F	1FDXK74C4RVA23492	East Rutherford	NJ	07073	\$27,285	NJ	\$1,000	\$2,000
2000	Madvac	Vacuum Truck	2727	East Rutherford	NJ	07073	\$10,000	NJ	\$1,000	\$2,000

Year	Make	Model	VIN	Garaging City	State	Zip	Cost	Licensed	Comp Ded	Cal Ded
2003	Ford	F150	1FTRF172M3AA25557	East Rutherford	NJ	07073	\$18,715	NJ	\$1,000	\$2,000
2004	Chevy	Silverado K2500 Crew Cab	1GCHK23U64E119388	East Rutherford	NJ	07073	\$32,670	NJ	\$1,000	\$2,000
2003	Freightliner	F70 Sweeper Med Comv	1FVAB7BVX3H57430	East Rutherford	NJ	07073	\$10,000	NJ	\$1,000	\$2,000
2005	Sterling	L7500 Sweeper Jet Vac	2ZJAA0TDC66AV69148	East Rutherford	NJ	07073	\$10,000	NJ	\$1,000	\$2,000
2007	Ford	F750 Dump Truck	3FRNF75F47V438714	East Rutherford	NJ	07073	\$37,141	NJ	\$1,000	\$2,000
2006	Ford	E450 Ambulance	1FDXE54P76DA88183	East Rutherford	NJ	07073	\$27,165	NJ	\$1,000	\$2,000
2007	Palatis	Ranger Ambulance (6x6 700)	4XARF68A170047795	East Rutherford	NJ	07073	\$11,119	NJ	\$1,000	\$2,000
2008	Ford	F750 Truck Bucket	3FRNF75167V448904	East Rutherford	NJ	07073	\$26,380	NJ	\$1,000	\$2,000
2007	Ford	F250 Super Duty	1FTNF21S08E892173	East Rutherford	NJ	07073	\$25,355	NJ	\$1,000	\$2,000
2010	Ford	F750 Super Duty Truck (Spreader)	3FRNF7E4AVV21450	East Rutherford	NJ	07073	\$10,000	NJ	\$1,000	\$2,000
2013	Dodge	Charger Police	2C3CDXAG2DH521869	East Rutherford	NJ	07073	\$25,795	NJ	\$1,000	\$2,000
2013	Dodge	Charger Police	1D4H838N36F156069	East Rutherford	NJ	07073	\$31,180	NJ	\$1,000	\$1,000
2006	Dodge	Durango SXT	5A3C8280X7L004088	East Rutherford	NJ	07073	\$15,000	NJ	None	None
2007	Dodge	Medical Trailer	5A3C820037L003544	East Rutherford	NJ	07073	\$15,000	NJ	None	None
2010	United	Medical Trailer	48BTE202YAA111216	East Rutherford	NJ	07073	\$18,500	NJ	None	None
2014	Ford	F550 Mini-Pumper Fire Truck	1FD0W5G7E8E53559	East Rutherford	NJ	07073	\$173,000	NJ	None	None
2006	Chevy	Silverado Pick-Up (Blue)	1GCEK19C92Z85093	East Rutherford	NJ	07073	\$32,640	NJ	\$1,000	\$2,000
2006	Ford	Escape - Hybrid	1FMYU96H46K35986	East Rutherford	NJ	07071	\$25,818	NJ	\$1,000	\$1,000
2006	Ford	Escape - Hybrid	1FMYU96H56K44163	Lyndhurst	NJ	07071	\$25,818	NJ	\$1,000	\$1,000
2006	Ford	Prius - Hybrid	JTDK822U669142549	Lyndhurst	NJ	07071	\$19,975	NJ	\$1,000	\$1,000
2006	Ford	Prius - Hybrid	JTDK822U669142557	Lyndhurst	NJ	07071	\$19,975	NJ	\$1,000	\$1,000
2005	Chevrolet	S-10 Blazer	1GNDT13W61247154	Lyndhurst	NJ	07071	\$19,428	NJ	\$1,000	\$1,000
2003	Chevrolet	S-10 Blazer	1GNDT13X05K116518	Lyndhurst	NJ	07071	\$23,119	NJ	\$1,000	\$1,000
2001	GMC	Tahoe	1GNFK13T55128502	Lyndhurst	NJ	07071	\$23,642	NJ	\$1,000	\$1,000
2007	Ford	Escape - Hybrid	1FMYU59H57KCA04137	Lyndhurst	NJ	07071	\$25,576	NJ	\$1,000	\$1,000
2001	Chevrolet	S-10 Blazer	1GNDT13W21K219005	Lyndhurst	NJ	07071	\$23,596	NJ	\$1,000	\$2,000
2000	Chevrolet	S-10 Blazer	1GNDT13W61247154	Lyndhurst	NJ	07071	\$24,930	NJ	\$1,000	\$1,000
2007	Ford	Escape - Hybrid	1FMYU59H37KCA04136	Lyndhurst	NJ	07071	\$25,576	NJ	\$1,000	\$1,000
2008	Ford	Escape - Hybrid	1FMYU59H48K389357	Lyndhurst	NJ	07071	\$25,576	NJ	\$1,000	\$1,000
2000	Chevrolet	S-10 Blazer	1GNDT13W9V2165745	Lyndhurst	NJ	07071	\$20,297	NJ	\$1,000	\$1,000
2009	Chevrolet	S-10 Blazer	1GNDT13W61247154	Lyndhurst	NJ	07071	\$20,297	NJ	\$1,000	\$1,000
2000	Chevrolet	S-10 Blazer	1GNDT13W61247154	Lyndhurst	NJ	07071	\$20,297	NJ	\$1,000	\$1,000
2009	Chevrolet	Silverado	1GCEK14C482Z50764	Lyndhurst	NJ	07071	\$15,450	NJ	\$1,000	\$2,000
2012	Chevrolet	Silverado	1GNDT13W61247154	Lyndhurst	NJ	07071	\$16,318	NJ	\$1,000	\$2,000
1998	Ford	Ranger P-U	1GQNKPKC2C103872	Lyndhurst	NJ	07071	\$16,254	NJ	\$1,000	\$2,000
1997	Ford	F-250 Pick-Up	1FTYR11X6WTA57417	Keany	NJ	07032	\$19,450	NJ	\$1,000	\$2,000
2009	Ford	Escape - Hybrid	1FTT2813AVND20409	Keany	NJ	07032	\$26,231	NJ	\$1,000	\$2,000
2014	Ford	F250 Pick-Up	1FMCU59329KC41521	Randolph	NJ	07869	\$24,851	NJ	\$1,000	\$2,000
2014	Ford	F150 Pick-Up	1FT7Y2B66E802954	Lyndhurst	NJ	07071	\$21,685	NJ	\$1,000	\$2,000
2003	Dodge	Durango	1FTFX1EF5EKE8654	Lyndhurst	NJ	07071	\$28,250	NJ	\$1,000	\$1,000
2002	Chevrolet	Blazer	1D4HS38W376925742	Keany	NJ	07032	\$25,430	NJ	\$1,000	\$1,000
2015	Ford	E450 Medix Type III Ambulance	1GNDT13WXXK180293	Keany	NJ	07032	\$128,700	NJ	\$1,000	\$1,000
			1FDXE4F5KFD0A29213	East Rutherford	NJ	07073	\$2,948,034	NJ		

INLAND MARINE COVERAGES

as of 1/1/2016

Year	Make	Model	VIN No./Serial No.	State Reg	Cost	Capacity	City	State	Zip Code	Owned/ Leased
2003	Sweetwater	Pontoon Boat	GDV526SWF503	NJ3600GR	\$21,545	18 Pers. or 2,735 lbs.	Carlstadt	NJ	07072	Own
2001	Duramaric	Aluminum Boat	GMM07546H001	NJ8132SM	\$2,500	5 Pers. or 755 lbs.	Carlstadt	NJ	07072	Own
2001	Privateer	Boat	NWMM0039D101	NJ8113GM	\$13,000	8 Pers. or 1,335 lbs.	Carlstadt	NJ	07072	Own
2000	Aqua-Patio	Pontoon Boat	GDV4240FC000	NJ3493GB	\$20,736	19 Pers. or 2,790 lbs.	Carlstadt	NJ	07072	Own
2009	Bennington	Pontoon Boat	ETW60556G809	NJ6137HA	\$21,500	14 Pers. or 1,897 lbs.	Carlstadt	NJ	07072	Own
2012	Bennington	Pontoon Boat	ETW74924F112	NJ2965HD	\$22,944	14 Pers. or 1,897 lbs.	Carlstadt	NJ	07072	Own
1987	Privateer	Boat	PVT207531687	NJ7725FE	\$6,500	8 Pers. or 1,335 lbs.	Carlstadt	NJ	07072	Own
2002	Lowe	Jon Boat	GLCO0101E102	NJ3431GR	\$2,450	4 Pers. or 500 lbs.	Carlstadt	NJ	07072	Own
1979		n/a	XDC15979M79	NJ7837HF	\$1,500	500 lbs.	Carlstadt	NJ	07072	Own
2003	Venture	Trailer	47GP127263B00072		\$2,565	n/a	Carlstadt	NJ	07072	Own
2001	Venture	Trailer	47GBV16161B000717		\$1,500	n/a	Carlstadt	NJ	07072	Own
2001	Carmate	Trailer	5A3U408551004788		\$2,650	n/a	Carlstadt	NJ	07072	Own
2000	Load-Rite	Trailer	5A4NRH29Y205008		\$2,300	n/a	Carlstadt	NJ	07072	Own
2000	Hoosier	Trailer	1HJLSA422X1010002		\$2,325	n/a	Carlstadt	NJ	07072	Own
2009	Shorelander	Trailer	1MD8UJ1219442679		\$2,700	n/a	Carlstadt	NJ	07072	Own
1987	Shorelander	Trailer	1MDEBT13H291260		\$1,800	n/a	Carlstadt	NJ	07072	Own
1987	Shadow	Canoes trailer	A1350		\$450	n/a	Carlstadt	NJ	07072	Own
1997	Homemade	Utility Trailer	6U972790000		\$300	n/a	Lyndhurst	NJ	07071	Own
2001	Mo	Canoes trailer	100KCKDA615G03999		\$750	n/a	Carlstadt	NJ	07072	Own
2004	Load-Rite	Canoes trailer	5A4UV1142054039		\$1,750	n/a	Carlstadt	NJ	07072	Own
2005	Load-Rite	Trailer	5A4CHE52XS2001298		\$3,500	n/a	Carlstadt	NJ	07072	Own
2005	Carvon	Trailer	4YMU10105V077174			n/a	Lyndhurst	NJ	07071	Own

\$137,265

CANONES (INLAND MARINE COVERAGE)

Year	Make	Model	Serial No.	Material	Cost	City	State	Zip Code	Leased
n/a	Old Town	Discovery 174	XTC975931788	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC96288H788	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC96131H788	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC9680E191	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 16	XTC93655G787	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 16	XTC976231788	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 16	XTC97791788	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC05028D101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC07519A101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC07523A101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC07535A101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC07543A101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC13986C101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC07527A101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Discovery 174	XTC07525A101	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own
n/a	Old Town	Penobscot 174	XTC71130H112	3-Layer Polyethylene	see total	Carlstadt	NJ	07072	Own

\$10,000.00

MISCELLANEOUS EQUIPMENT (INLAND MARINE COVERAGE)

Year	Make / Model	Plate #	VIN# or SERIAL #	Location	Cost New
2001	Cushman Haulster Texton	N/P	UM5166 898720-3201143	East Rutherford	
1984	Toyota Forklift Truck	N/P	10755	East Rutherford	
2002	Mitsubishi Forklift FG30K	N/P	AF13035702	East Rutherford	
2008	Toyota Forklift Truck	N/P	Serial # 20192	East Rutherford	
2000	Mitsubishi Forklift FG30	N/P	100D-88-926	East Rutherford	
1990	Mitsubishi Forklift FG025	N/P	APB2A-51699	East Rutherford	
2007	Carroll 272 Club Golf Car	N/P	QG0704-719317	East Rutherford	
1990	Ford Rock Truck	N/P	51P500395E0574196	East Rutherford	
1997	JCB Forklift Loadall	N/P		East Rutherford	
1997	Ingersoll Band Compressor	N/P	W00A4X2X104742	East Rutherford	
2004	John Deere Gator	N/P	serial# LU904X914267	East Rutherford	
2006	John Deere Loader 304J	N/P	Serial #604026	East Rutherford	
2007	Wilson hand saw 7040M	N/P	1CM02953	East Rutherford	
1999	Caterpillar Forklift GFL40	N/P	X12000485	East Rutherford	
2000	USTC Tailgator Forklift	N/P	DW544KZ622207	East Rutherford	
2009	John Deere 544K Load	N/P		East Rutherford	
	Kubota L4681 loader	N/P	30795-90118	East Rutherford	
2006	Ride on Mower	328D	250000374	East Rutherford	
2007	Ride on Mower	328D	Z70000627	East Rutherford	
	State Police Diesel Machine			East Rutherford	
1994	Utility Club Car	N/P	FG9310320832	Lyndhurst	\$3,700
1994	Gator Avenger	N/P	2DGS508T5NV23195	Lyndhurst	\$21,737
1999	Gator Utility	N/P	W006X436488	Lyndhurst	\$7,847
2004	Steering-Jet Vac Truck	SG94472	ZFZHATDC84AN54115	North Arlington	\$180,227
2005	GMV-Camera Van	SG94476	1GTHG39JUS1181940	Lyndhurst	\$157,580
2009	MSG-Pump Trailer	SG94637	16M/PF04179D055693	Lyndhurst	\$24,405
2009	MSG-Pump Trailer	SG94636	16M/PF041X9D053643	Lyndhurst	\$24,405
2008	Magnum Product-Light Tower	SG95040	5A1S161X8B005106	North Arlington	\$7,950
	Traffic Control Equipment (computers, sensors & view monitors mounted on traffic light poles)	N/A	N/A	Transportation MASTR (various locations)	\$8,184,355

BOAT / CANOE USAGE

The Pontoon Boats and Canoes are used for tours for the general public and school students during the months of May through September.

The Privateer boats are used by in-house staff approximately 3 times a week (weather permitting) for fisheries and sediment samplings and for transportation to and from wetland sites.

The Zodiac inflatable boat is used to gain access to sensitive wetlands areas, which cannot be accessed by other means.

Miscellaneous Structures, including but not limited to:

Benches
Guard house
Mechanical Arm
Bird Blinds
Flag Poles
Outdoor Accent Lighting
Outdoor Light Poles & fixtures
Outdoor Sculptures
Underground Utilities
Permanent and/or Portable Pumps
Call Boxes
Sheds
Planters
Trees, Shrubs, Plants
Viewscopes
Trash Receptacles
Dumpster Enclosure
Fencing
Gazebos/Pergolas
Park Signage / Kiosks (Permanent)
Plaza/Courtyard/Walkways (concrete pavers)
Carillon Memorial (Bell Tower)
Docks
Weather/Water Monitoring Stations - (5) district wide

ATTACHMENT B – SCHEDULE OF INSURANCE

RFP- INSURANCE BROKERAGE SERVICES

New Jersey Sports & Exposition Authority

Schedule of Insurance

Coverage	Carrier	Policy Number	Effective Date	Expiration Date	Value/Limit	Deductible
Crime	Berkley Regional Insurance Company	BCR-45001764-20	9/1/2015	6/30/2016	\$500,000 - Employee Theft \$500,000 - Forgery or Alteration \$500,000 - Inside Premises - Theft of Money & Securities \$500,000 - Inside Premises - Robbery or Safe Burglary \$500,000 - Outside Premises \$500,000 - Computer Fraud \$500,000 - Funds Transfer Fraud \$500,000 - Money Orders & Counterfeit Currency	\$100,000 Single Loss Deductible for all Insuring Agreements
Commercial Package (GL, Auto & Inland Marine)	Philadelphia Indemnity Insurance Company	PHPK1439014	1/1/2016	1/1/2017	<u>General Liability</u> \$1,000,000 Occurrence \$3,000,000 Agg. per event <u>Employee Benefits</u> \$1,000,000 - Occurrence \$1,000,000 - Aggregate	None
					<u>Business Auto</u> \$1,000,000 - CSL \$1,000,000 - Uninsured Motorist \$1,000,000 - Underinsured Motorist <u>Garagekeepers Liability</u> \$1,000,000	<u>Physical Damage</u> \$1,000 - Comprehensive Various - Collision <u>Hired or Borrowed Physical Damage</u> \$100 - Comprehensive \$1,000 - Collision <u>Garagekeepers</u> \$500 - Each Customer Auto \$2,500 - Max Deductible for Loss
Commercial Umbrella	Tokio Marine Specialty Insurance Company	PHUB526860	1/1/2016	1/1/2017	<u>Inland Marine Coverage</u> As per Policy Schedule - Street Sweepers \$20,000,000 - Occurrence \$20,000,000 - Aggregate \$20,000,000 - Personal & Adv. Injury \$20,000,000 - Products & Completed Ops	\$10,000

Coverage	Carrier	Policy Number	Effective Date	Expiration Date	Value/Limit	Deductible
Fiduciary	Federal Insurance Company	8207-9632	1/7/2015	06/30/2016	\$1,000,000 - Aggregate	None
Public Officials Liability & EPLI	Darwin National Assurance Co.	0202-6035	3/24/2016	3/24/2017	\$5,000,000 - Shared Aggregate Limit	Public Officials \$25,000 EPLI \$50,000
Fine Arts	Chubb Insurance Company of NJ	0651-59-87 EUUC	1/25/2016	1/25/2017	\$545,150 - Combined Limit	\$1,000

Schedule of Insurance

Coverage	Insurer	Policy Number	Policy Period	Amount	(US Dollars unless noted)	Notable Limits & Deductibles / Retentions	Other Comments & Claims Reporting
Property/All Risk	LEXINGTON INSURANCE COMPANY <small>Accessed through Firm: Risk Specialists Companies Inc</small>	025031608	06/30/2015 To 06/30/2016	\$589,600.00	Premium	<i>Property (All Risk)</i> \$300,000,000 Real and Personal Property Limit (Policy Limit) – Per Occurrence and in the Primary \$50,000,000 Flood (per occurrence and aggregate) \$5,000,000 High Hazard Flood (per occurrence and aggregate) \$50,000,000 Earthquake (per occurrence and aggregate) Included in Policy Limit - Extra Expense \$10,000,000 Service / Off Premises Power Interruption \$5,000,000 Contingent Business Income \$1,000,000 Transit Deductible of \$100,000 per occurrence except: \$25,000 New Jersey Meadowlands Commission \$1,000 as respects reported values for Inland Marine for New Jersey Meadowlands Commission \$1,000,000 for Flood 1% of TV – Minimum \$1,000,000 High Hazard Flood \$1,000,000 Earthquake	<i>Property (All Risk)</i>