

September 23, 2016

CONTROL NO. CN-250– Snow Plowing & Removal Services –
Meadowlands Sports Complex

DATE OF Bid: September 2016

BID DUE DATE: Thursday, October 6, 2016 @ 2:00 p.m.

ADDENDUM #1

The following changes have been made to Contract CN-250:

Remove or add to the existing pages from bid package and replace with Addendum #1 pages.

1. Appendix - Table of Contents - BF-1D - Manpower Equipment Schedule, Page 2, has been added.
BF-1F - Estimated Cost Proposal for Bidding has been added.
2. Bid Submission Checklist - BF-1D - Manpower Equipment Schedule, Page 2, has been added.
BF-1F - Estimated Cost Proposal for Bidding has been added.
3. BF-1A thru BF-1F - Replace the existing BF pages BF-1A - BF-1D with Addendum #1 Pages BF-1A thru BF-1F. Estimated cost proposal for bidding has been added on Page BF-1F to facilitate bidding. BF-1C has been corrected to reflect 9 items in the description column for all three manpower and equipment situations.
4. BF-8A - Replace the existing BF-8A page with BF-8A Addendum page.
5. Page 20 - Section 6.8 Cost Proposal - Section b. - 1. Superintendent, 2 Supervisor, 3. Administrative Support, 8. General Laborer and 9. Transit Certified Laborer have been added to page.
6. Article 2.01 Bid Security

A bid deposit in the form of a certified check or individual Bid Bond for 10% of the Base Bid not to exceed \$20,000 is a requirement and must accompany Bid in order to receive consideration. All deposits should be made payable to the New Jersey Sports & Exposition Authority. Annual Bid Bonds on file with the State of New Jersey Division of Purchase & Property, Trenton, NJ, are not acceptable. All Bid guarantees furnished by the successful bidder shall be returned after Bidder executes the Contract and furnishes Performance and Payment Bonds.

The failure of any successful Bidder to execute the Contract and to supply the required bonds within seven (7) calendar days after the prescribed forms are presented for signature, or within such extended period as the Authority may grant based upon reasons determined adequate by the Authority, shall constitute a forfeiture of the Bid Security by the Bidder, and the Authority may either award the Contract to the next lowest responsive, responsible Bidder or re-advertise for Bids. In any case, the successful Bidder shall pay to the Authority an amount equal to the difference between the amount of its Bid and the amount for which contract for the work is subsequently executed, not to exceed the amount of the Bid Bond.

Sincerely,



John Duffy
Senior Vice President
Sports Complex & Operations

Company

Authorized Signature

Date

Attachments:

- Appendix (1 Page)
- Bid Submission Checklist (1 Page)
- BF-1A - BF-1F (6 Pages)
- Page 8A - Bid Bond (1Page)
- Page 20 (1 Page)

APPENDIX A

Bid Submission Checklist	SIGN AND RETURN WITH BID DOCUMENTS
Bid Form	BF-1A to BF-1B
Manpower Equipment Rate Schedule	BF-1C to BF-1D
Equipment Certification	BF-1E
Estimated Cost Proposal for Bidding	BF-1F

APPENDIX B

Bidder Qualification Forms	BF-2A to BF-2D
----------------------------	----------------

APPENDIX C

Required Forms for Submission	
Moral Integrity	BF-3A to BF-3B
Non Collusion Affidavit	BF-4A to BF-4B
Ownership Disclosure Form	BF-5A to BF-5E
Subcontractor Use Form	BF-6
Bidder's Affidavit of Authorization	BF-7
Bid Bond	BF-8A to BF-8B
Consent of Surety	BF-9
Corporate Resolution Form	BF-10
Business Registration Form	BF-11
Proof of Registration with the Public Works Contractor Registration Act	BF-12
Two Year Vendor Certification & Disclosure Political Contribution Forms	BF-13A to BF-13G
Chapter 271	BF-14A to BF-14B
Notice to All Bidders of Set Off for State Tax	BF-15
MacBride Principles Form	BF-16
Affirmative Action Language	BF-17A to BF-17D

BID SUBMISSION CHECKLIST

The following items reference throughout the Bidding Documents shall be submitted with this Bid. Failure to submit these documents may be sufficient cause for rejection of the Bid as materially non-responsive.

ITEMS FOR SUBMISSION	REFERENCE (Forms May Have Multiple Pages)
Bid Submission Checklist	This Form
Bid Form	BF-1A to BF-1B
Manpower Equipment Rate Schedule	BF-1C to BF-1D
Equipment Certification	BF-1E
Estimated Cost Proposal for Bidding	BF-1F
Bidder Qualification Forms	BF-2A to BF-2D
Moral Integrity	BF-3A to BF-3B
Non Collusion Affidavit	BF-4A to BF-4B
Ownership Disclosure Form	BF-5A to BF-5E
Subcontractor Use Form	BF-6
Bidder's Affidavit of Authorization	BF-7
Bid Bond	BF-8A to BF-8B
Consent of Surety	BF-9
Corporate Resolution Form	BF-10
Business Registration Form	BF-11
Proof of Registration with the Public Work Contractor Registration Act	BF-12
Two Year Vendor Certification & Disclosure Political Contribution Forms	BF-13A to BF-13G
Chapter 271	BF-14A to BF-14B
Notice to All Bidder of Set Off for State Tax	BF-15
McBride Principals Form	BF-16

Company

Authorized Signature

BID FORM

Having examined the Bidding Documents related documents and the site of the proposed Work and being familiar with all conditions surrounding the construction of the proposed Project including the availability of materials and labor _____ hereby proposes to provide all supervision, labor, materials, equipment and supplies and to perform the Work of Contract CN-250 in accordance with the Bidding Documents within the Contract Time set for herein for the amount as follows: Note: The Total Bid Price shall include all unit prices extended to the total quantities specified in Article 6.8.

Year One Bid Price _____	Dollars \$ _____
Year Two Escalation % _____	Dollars \$ _____
Year Three Escalation % _____	Dollars \$ _____
Total Dollars for Three Year Period	\$ _____

Option Year #1 (Year Four) - Year Four Escalation % _____

Option Year #2 (Year Five) - Year Five Escalation % _____

Successful Bidder agrees to commence work under this Contract on December 1, 2016, the first day of the contract term.

Upon receipt of written notice of the acceptance of this Bid, the successful Bidder shall execute the Agreement and comply with all requirements.

Bidder acknowledges receipt of the following Addendum/Addenda:

<u>Addendum #</u>	<u>Date of Addendum</u>
Addendum #1	9/23/16

NJSEA - Snow Plowing & Removal Services - CN-250

The undersigned hereby certify that I/We having carefully examined the Bidding Documents and all other Requirements for Snow Plowing and Removal Services - CN-250 and being familiar with local conditions affecting the cost of work hereby will contract to do all work complete in place according to the Bidding Documents and other Requirements and any Addenda to said Documents and all other work in connection wand incidental thereto. We have also reviewed the completion date and milestones/phases if any and hereby certify that the above Project can be completed within the required time period.

Respectfully Submitted

(Signature)

(Date Signed)

(Name)

(Title)

(Name of Firm)

(Telephone Number)

(Business Address)

(Business Address)

(City, State & Zip Code)

BF-1B

**SNOW PLOWING REMOVAL SERVICE
NJSEA PORTION OF METLIFE SPORTS COMPLEX**

To Service Arena, Immediate Access Roads, Parking Decks and Portion of Lot M

Manpower and Equipment Rate Schedule
Contract Period December 1, 2016 through May 1, 2019

MONDAY THROUGH FRIDAY:

<u>Description</u>	<u>Unit Price</u>
Superintendent	\$ _____/Per Hour
Supervisor	\$ _____/Per Hour
Administrative Support	\$ _____/Per Hour
Plow Truck with Operator	\$ _____/Per Hour
Loader Rubber Tire with Operator	\$ _____/Per Hour
Dump Trucks (10 Yarder Typical) w/Operator	\$ _____/Per Hour
Skid Loader with Operator	\$ _____/Per Hour
General Laborer - Shoveler	\$ _____/Per Hour
Transit Certified Laborer for Station Only	\$ _____/Per Hour

Note: The hours in 6.8 will be used to determine and estimated bid price

SATURDAY:

<u>Description</u>	<u>Unit Price</u>
Superintendent	\$ _____/Per Hour
Supervisor	\$ _____/Per Hour
Administrative Support	\$ _____/Per Hour
Plow Truck with Operator	\$ _____/Per Hour
Loader Rubber Tire with Operator	\$ _____/Per Hour
Dump Trucks (10 Yarder Typical) w/Operator	\$ _____/Per Hour
Skid Loader with Operator	\$ _____/Per Hour
General Laborer - Shoveler	\$ _____/Per Hour
Transit Certified Laborer for Station Only	\$ _____/Per Hour

BF-1C

SUNDAY AND HOLIDAYS:

<u>Description</u>	<u>Unit Price</u>
Superintendent	\$ _____/Per Hour
Supervisor	\$ _____/Per Hour
Administrative Support	\$ _____/Per Hour
Plow Truck with Operator	\$ _____/Per Hour
Loader Rubber Tire with Operator	\$ _____/Per Hour
Dump Trucks (10 Yarder Typical) w/Operator	\$ _____/Per Hour
Skid Loader with Operator	\$ _____/Per Hour
General Laborer - Shoveler	\$ _____/Per Hour
Transit Certified Laborer for Station Only	\$ _____/Per Hour

At the discretion of the Authority, Contractor will be required to perform snow removal services at other locations on site if deemed an emergency or necessary in the best interest of the Authority.

Company

Authorized Signature

Date

BF-1D

EQUIPMENT CERTIFICATION

The undersigned Bidder hereby certifies as follows:

The Bidder owns and controls all the necessary equipment required to accomplish the work described in the specifications.

Name of Bidder: _____

By: _____

(Signature)

Name of Above: _____

(Print)

Title: _____

Date: _____

BF-1E

Addendum #1

SNOW PLOWING AND REMOVAL SERVICES/CN-250

ANNUALIZED ESTIMATED COST PROPOSAL FOR BIDDING

A Equipment	B Proposed Hours	C Monday - Friday		E (Column C x D) Rate	F Saturday	G Rate	H (Column F x G) Cost	I Sunday & Holidays	J Rate	K (Column I x J) Cost
		Hours	Rate							
1 Superintendent	100	71			14			15		
2 Supervisor	100	71			14			15		
3 Administrative Support	40	28			6			6		
4 Plow Truck	1800	1278			252			270		
5 Loader - Rubber Tire	1500	1065			210			225		
6 Skid Loader	500	355			70			75		
7 Dump Truck	500	355			70			75		
8 General Laborer - Shoveler	500	355			70			75		
9 Transit Certified Laborer	200	20			90			90		

Subtotal Cost \$ _____ \$ _____

Total Cost = E + H + K \$ _____

*Train Station need only be cleared for football games so percentages reflect gameday preparation
 *All equipment includes operators

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned _____
as Principal, and _____ as Surety, are hereby held and firmly
bound unto the New Jersey Sports and Exposition Authority (NJSEA) for the penal sum of
\$_____ for the payment of which, well and truly to be made, we hereby jointly and
severally bind ourselves, our heirs, executors, administrators, successors, and assigns; effective on the
latest date of signature at the end of the above referenced Contract.

The condition of the above obligations is such that whereas the Principal attached hereto and hereby
made a part hereof to enter into the above referenced Contract.

NOW THEREFORE:

- If said Bid shall be rejected; or in the alternate,
- If said Bid shall be accepted and the Principal shall execute and deliver a contract on the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for the faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.
- The Surety, for the value received, hereby stipulates and agrees that the obligations of said surety and its bond shall be in no way impaired or affected by an extension of the time within which the NJSEA may accept such Bid; and said Surety does hereby waiver notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of then as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

6.8 Cost Proposal

- a. During the evaluation, low responsible bidder will be determined by using the total hours of estimated usage multiplied by the unit per hour offered by the bidder.
- b. For evaluation purpose the estimated total hours usage per type of equipment listed is:

1. Superintendent	100 Hours
2. Supervisor	100 Hours
3. Administrative Support	40 Hours
4. Plow Truck	1,800 Hours
5. Loader - Rubber Tire	1,500 Hours
6. Skid Loader	500 Hours
7. Dump Trucks	500 Hours
8. General Laborer	500 Hours
9. Transit Certified Laborer	200 Hours

Note: Hours will be divided as follows:
71% Monday-Friday, 14% Saturday and 15% Sunday & Holidays

- c. These figures are estimated requirements only and, as such, should be considered as only estimates for future requirements. The Sports Authority will not be bound to any minimum annual dollar volume as a result of this bid.

6.9 Contractor Guarantee

- a. Prompt snow removal service as described in the attached specifications is of the utmost importance to the Authority. The Contractor awarded this contract guarantees that he has sufficient equipment and manpower to respond within the time stipulated under Section 5.3.
- b. In the event the Contractor is unable to respond within the agreed upon time period with fully operational equipment requested by the Authority, the Authority reserves the right to reduce monies which would normally have been due the Contractor for the use of such equipment had it been operational. The reduction shall be at the same rate of one times the unit price shown in the Equipment Rate Schedule. This reduction shall begin within one half hour of the time service should have commenced.